NCIP Standing Committee
Monthly Conference Call
Thursday, November 21, 2013 – 1:00pm EST

Attendees
Mike Dicus – Ex Libris (Chair)
Lori Ayre – Galecia Group
Kelli Schoneck Benitez – The Library Corporation
Nathan Cosgray – The Seattle Public Library
Nettie Lagace - NISO
Tony O’Brien – OCLC
Kevin Stewart – Relais International
Peter Collins – University of Pennsylvania Libraries

Regrets - Juli Marsh – The Library Corporation

Minutes

I. Identify minutes taker
   a. Kelli shared she would in line with “new” Secretary role and would take minutes for future calls.

II. Review/approve May and October 2013 minutes
   a. No objections spoken
   b. Both minutes approved

III. SC Member Updates
   a. Welcome Nathan Cosgray from The Seattle Public Library!
      i. Nathan joins the group with ILS, Database, and Web management and development experience.
      ii. Wants to get more involved with NCIP.
   b. More participants added from 3M – not present on call today
   c. Aurora Information Technology (Australia) added as Observer (non-voter)

IV. Implementer Updates
   a. Ex Libris - MASSCat Group were having an issue with a particular message (Lori later confirmed it was Cancel Request) and Aleph, which was mentioned at the October meeting; Mike forwarded on to Aleph team and the issue should be resolved (implementation of hot fix).
      i. Peter had a question about whether this was the same issue in the context of EZBorrow at NYU.
      ii. Confirmation that the NYU issue is with Accept Item and Aleph in relation to Item Barcodes, not Cancel Request.
   b. Relais International - first Alma customer, been testing in Australia
      i. First ILS that will accept the Due Date provided in the Check-out Message (found that Z character at the end can be problematic)
ii. Learned to do more research on the date/time and how it is specified in the NCIP standard
iii. Next steps to look at the Return Date in the Accept Item (allow the ability to change and allow for time for item to get back to lending library). Message from Israel developer - this feature should be available next month.

V. Follow-up from October In Person Meeting
   a. Simplified Application Profile – Tony & Kevin have not yet had an opportunity to work further on this item.
   b. Website ncip.info updates
      i. Juli, Lori, and Peter communicating outside of regular calls to update website per suggested changes.
      ii. NCIP Vendor matrix portion of website needs more on call to discuss.
   c. Vice vs. Co-Chair follow-up
      i. NISO is OK with how SC wants to organize itself – would need approval by D2D once decided
      ii. No official NISO distinction between Vice and Co-Chair
      iii. Group confirmed that we want a Vice Chair to act as backup, not shared responsibilities with chair
      iv. **Action Item** for next meeting to identify Vice Chair volunteer and submit to D2D for approval
   d. Review of LCF and contact history with NISO
      i. Nettie not aware of any contact with NISO by this group in the past two years
      ii. Nick Fortune (LCF) did allude to something potentially related during the most recent NISO Open Teleconference call – however in context of the SIP Working Group Update.
      iii. Conclusion was that the NCIP SC cannot identify any information that we should be aware of as we look to reach out to the LCF for neutral conference call.
      iv. Lori has contacts from Mike and will move forward with that action item of setting up a call.
   e. Reviewed newly assigned roles of SC (please see October Meeting Minutes)
   f. Participation Follow-up
      i. Reiterated that meeting attendance impacts our ability to move forward with discussions and action items; limited “regrets” submitted for this meeting
      ii. Option discussed about reviewing Roster and identifying those who could become Observers
      iii. Need to discuss a Roster trimming practice related to when a member has been contacted about their participation, member shares they still want to participate (and considered a Voter), but then continue to be absent on calls.
      iv. Nettie will look to send participation correspondence late this year or early next.
      v. Mike and Nettie to meet independently to discuss participation list and/or suggested status changes.

VI. Next Meeting
   a. Thursday, December 19, 2013 – 1:00pm EST
   b. Note the new Conference Code when dialing in