NCIP Standing Committee  
**Monthly Conference Call**  
**Thursday, November 20, 2014 – 1:00pm EDT**

**Attendees**
Lori Ayre – Galecia Group  
Kelli Schoneck Benitez – The Library Corporation (Vice-chair)  
Peter Collins – University of Pennsylvania Libraries  
Mike Dicus – Ex Libris (Chair)  
John De La Fontaine – Occidental College  
Nettie Lagace – NISO  
Juli McWilliams – The Library Corporation  
Tony O’Brien - OCLC  
Kevin Stewart – Relais International, Inc.

**Minutes**

I. Review/approve minutes of the October 2014 in person meeting  
   a. No objections spoken.  
   b. Minutes approved and will be made Final for publication  
   c. Web Team will be emailed with public URL

II. Implementer Updates  
   a. The Library Corporation  
      i. Preparing to start another MeLCat implementation  
      ii. Discussing with a current MeLCat library their specific concerns about NCIP and integration with Innovative Interfaces, e.g. unsupported messages, cost and time savings, etc.  
         1. Offline discussion - NCIP SC members were interested in the specifics of the unsupported messages.  
         2. Offline discussion – as well as offering feedback based on experiences with DCB and Innovative Interfaces.  
   b. Ex Libris  
      i. Development and testing completed with Ex Libris’ Alma/Primo and Innovative Interfaces’ INN-Reach to benefit many customer libraries  
      ii. Now live with California State University San Marcos

III. Other Items for Discussion  
   a. 2015 Business Items  
      i. Agenda items and planning out in advance so members can have pointed attendance  
      ii. Discuss continuation of in-person meeting  
         1. Members in attendance still support considering these meetings  
         2. Spring 2015 would be possible for members to attend  
      iii. Discuss monthly call schedule, e.g. any changes needed, less frequency, etc.  
   b. The Library Corporation presented at their User’s Group on SIP and NCIP  
      i. Purpose to offer information about those standards and give updates on the two associated NISO groups
ii. Question from audience showed interest in NCIP SC’s potential review of NCIP and RFID

c. NCIP and RFID
   i. Members of group would like to pursue this review
   ii. Still open in terms of outcomes, e.g. official position/statement of NCIP SC, but want to see what options/path are available
   iii. As a start, there were prior offline discussions that interested members will look to re-engage

d. Web Team updates to ncip.info
   i. Meeting minutes links are posted and up-to-date
   ii. Implementer Profiles should be public, and team will confirm this is the case for all links posted
   iii. Chair will also follow-up on any outstanding Implementer Profiles to share with Web Team

e. Simplified Application Profile, aka “NCIP Lite”
   i. Nine core messages were reviewed and broken down to the minimal amount of information needed to exchange requests/responses. Review requested before presenting to the larger group.
   ii. Schema also in process and anticipate a draft could be ready for next conference call.

IV. Next Meetings
a. Monthly conference call – December 18, 2014 @ 1 pm Eastern time
   i. Poll for attendance – holiday considerations
   ii. Most everyone on call today shared they could be present for December call
b. In-person meeting: TBD