



ISO TC 46

"Information and documentation"

Z41A

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## ISO/TC 46 Plenary meetings week in Beijing, CHINA 1<sup>st</sup>-5<sup>th</sup> June 2015 Invitation and logistical information

COMMENTARIES/  
DECISIONS

According to Resolution 2014-16 we are pleased to announce that ISO/TC 46 will hold the 42nd plenary meeting week in Beijing, China from the 1st to 5th of June 2015 at ISTIC, at the kind invitation of Standardization Administration of China (SAC).

Please see **Invitation Beijing 2015 to TC46 Plenary 2014:** document [TC 46 N2495](#)

All documents regarding the Beijing meeting in June 2015 are available in the TC 46 field below:

<https://ecom.afnor.org/livelink-fr/livelink.exe/Open/22467352>

FOLLOW UP

For information and **registration before the 1<sup>st</sup> of May 2015**

SOURCE

ISO/TC 46 Secretariat

## **Logistics information**

**for the 42<sup>nd</sup> ISO TC46 Plenary meeting  
(1-5 June 2015, ISTIC, Beijing, China)**

### **WELCOME**

*SAC (Standardization Administration of China) and ISTIC (Institute of Scientific and Technical Information of China) are pleased to invite all the ISO/TC46 members and liaisons to the meeting at ISTIC from 1 to 5 June 2015 in Beijing.*

### **Venue of the meeting**

Institute of Scientific and Technical Information of China, ISTIC

No.15 Fuxing road, Haidian District, Beijing, 100038, China

Tel: 86-10-5888-2319, 86-10-5888-2507

Fax: 86-10-5888-2321

E-mail: [tc46@istic.ac.cn](mailto:tc46@istic.ac.cn)

Website: <http://tc46.istic.ac.cn>; <http://www.istic.ac.cn>

### **Registration**

Delegates are requested to complete the online registration form at <http://tc46.istic.ac.cn>.

Contact: [tc46@istic.ac.cn](mailto:tc46@istic.ac.cn)

### **ACCOMODATION**

The recommended hotels with different rates are listed in attachment D.

There are websites such as <http://english.ctrip.com/>, <http://www.elong.net/> providing information regarding accommodation in and around Beijing.

Booking service of **Media Center** and **China Palace Hotel** with reduced price is available through online registration, and Media Center is highly recommended for its neighboring to ISTIC. Please note the deadline is 1<sup>st</sup> May, 2015.

### **Lunch**

ISTIC shall provide lunch for delegates during meeting week.

Lunch shall be available at 2<sup>nd</sup> floor of ISTIC staff canteen between 12:30 to 14:00 hrs.

### **SPECIAL EVENTS**

#### **<Welcome reception>**

A welcome reception hosted by ISTIC.

Wednesday, June 3, 2015 7:00-9:00 PM

Place is to be determined.

All the delegates and accompanying persons are welcome to the reception and enjoy a happy time.

#### **<Social events>**

*Monday 2015-06-01 (13:00-17:00) National library of China visit (Chinese rare books)*

You may find more useful information from the following attachments:

**Attachment A:** Maps and transportations to meeting venue.

**Attachment B:** Beijing travel tips for TC46 Beijing 2015.

**Attachment C:** Meeting website & online registration instructions.

**Attachment D:** Recommended hotel accommodation

## Attachment A: Maps and transportations to meeting venue

### Institute of Scientific and Technical Information of China



## Transportation

(Beijing Capital international Airport- ISTIC)

The Beijing Capital International Airport is the main international airport in Beijing, China. The airport is located in Chaoyang District of Beijing. It is about 25.35km from the Tian-anmen Square, and about 32 km northeast of the city center. You may choose taxi, shuttle bus or subway from the Beijing Capital Airport to ISTIC after arriving in Beijing.

**By taxi:** It will take about one hour from the Beijing Capital Airport to ISTIC and the cost fare is about 130 RMB (USD \$ 21.4).

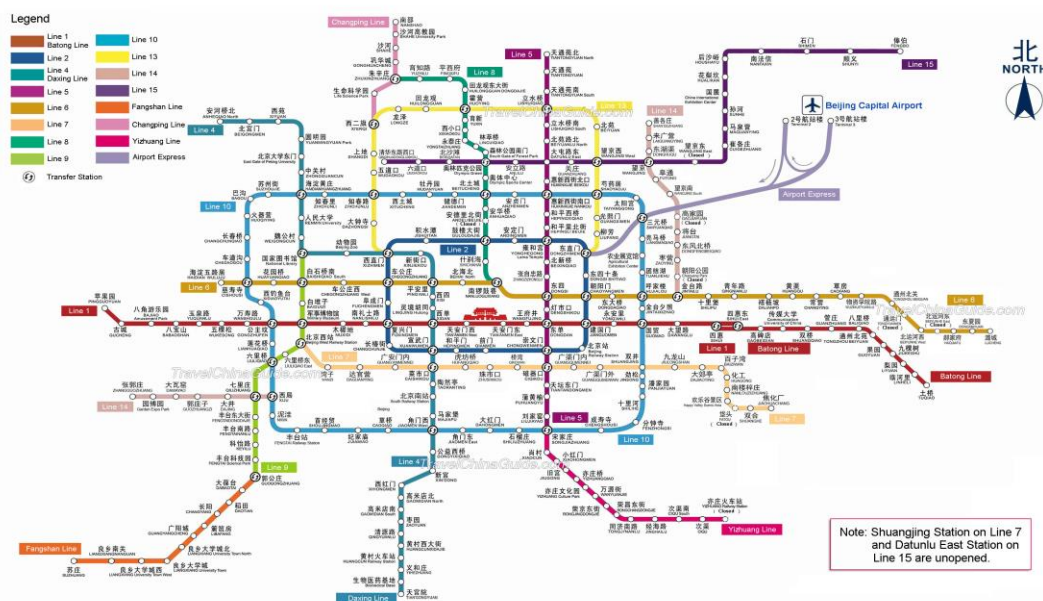


beijing airport taxi

**By shuttle bus No.4 (Capital Airport - Gongzhufen):** It will take about one and half hour from the Beijing Capital Airport to Guzhufen, which is about 10-min walk to ISTIC. The bus fare is 24 RMB (USD \$ 3.9).

**By Subway:** you can take Beijing airport express train at Terminal 3 of Beijing Capital Airport to Dongzhimen, transfer to subway line 2 at this station to Fuxingmen, and then transfer to subway line 1 at Fuxingmen to Military Museum, which is about 10-min walk to ISTIC.

### Beijing Subway Map (Click to Enlarge)



## **Attachment B: Beijing travel tips for TC46 Beijing 2015**

### **Passport & Visa**

Passport: Participants and accompanying persons are advised to make their own arrangements with respect to entering China. Individuals requiring an official letter of invitation in order to obtain a visa and authorization to attend the meeting should confirm the personal information in online registration and choose the official invitation requiring option no later than 1 May, 2015, the following personal information might be included in the invitation letter: name, country, organization, corresponding address, E-mail, Date of Birth, passport No. etc.

### **Weather**

In early June, the weather of Beijing is usually sunny and a little hot with an average temperature about 28°C. A light dress is recommended.

### **Currency and Credit Cards**

The Chinese Currency is RMB, the bank notes denominations of RMB are 100-yuan, 50-yuan, 20-yuan, 10-yuan, 5-yuan, 1-yuan, and coin denominations of 1-yuan, 5-jiao, and 1-jiao.

Foreign bank notes and traveler's check can be converted into RMB at the airport, most banks and hotels. The exchange rate fluctuated with market, and the current exchange rate is approximately 6.12 RMB per 1 US \$.

International credit cards such as Visa, Master, Diners club and JCB are accepted at hotels, department stores and most of restaurants.

Tipping is not a custom in China.

### **Electricity**

In China, outlet for 220 volts is available. Please check the voltage of the power supply before using your equipment.

### **Travelling & Sightseeing**

ISTIC is in the center of Beijing. There are a great number of tourist attractions in this area, including the Forbidden City (The Palace Museum), the Tiananmen Square, Great Hall of the People, Wangfujing Street, Zhongshan Park, Beihai Park, Jingshan Park, National Theatre, National Museum, etc.

<http://www.ebeijing.gov.cn/>

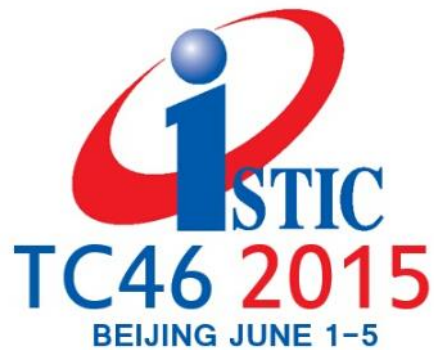
eBeijing, the official Website of the Beijing Government lists travel, weather, food, entertainment, and other useful information about Beijing

[http://www.tour-beijing.com/travel\\_tips/](http://www.tour-beijing.com/travel_tips/)

Beijing tour tip information about Beijing city tour, Beijing theme tour, and other travel information in Beijing

## Attachment C: Meeting website & online registration instructions

The website of 2015 TC46 meeting provides brief information about ISO TC46, SAC/TC4, and online registration for 2015 ISO TC46 meeting.

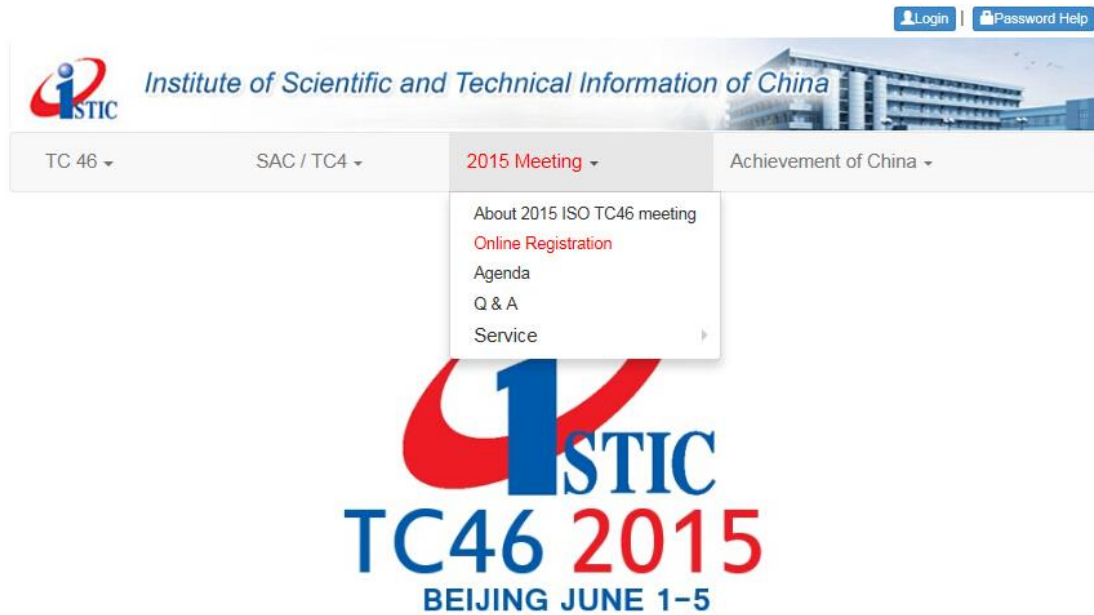


ISO Technical Committee 46 (TC46)  
2015 Meeting

**Online registration** at <http://tc46.istic.ac.cn>

Delegates should complete online meeting registration as soon as possible, but not later than 1<sup>st</sup> May 2015.

Step 1: link <http://tc46.istic.ac.cn> and choose “online registration” to start your registration.



ISO Technical Committee 46 (TC46)  
2015 Meeting



Step 2: enter your valid E-mail as the username of your registration.

## Plenary Meeting: ISO Technical Committee on Information and Documentation (ISO TC46)

Monday, 1 June-Friday, 5 June, 2015

Institute of Scientific and Technical Information of China  
Fuxing Road 15,  
Beijing, Haidian District 100038  
China  
Liu Chunyan, Duan Liping  
Email: [tc46@istic.ac.cn](mailto:tc46@istic.ac.cn)  
Phone: 86-10-58882319, 86-10-58882507

### Basic Information

34 years after hosting ISO TC46 in Nanjing, China, now SAC (Standardization Administration of the People's Republic of China) and ISTIC (Institute of Scientific and Technical Information of China) have the greatest pleasure and honor to host again ISO TC46 and all of its SC and WG meetings in Beijing, China from 1 to 5 June 2015.

As the national-level Institute of Scientific and Technical information under the Ministry of Science and Technology of China, ISTIC is also tasked by SAC as the China National Body of ISO TC46. Now we are looking forward to meeting all the ISO TC46 international standard experts around the world in Beijing.


### Start Your Registration

<b>Email Address:</b>	<input type="text" value="Enter Your Email ..."/>
<b>Verify Email Address:</b>	<input type="text" value="Enter Your Email Again..."/>

[Register Now »](#)

Step 3: fill out your personal information in the blanks.

[Home](#) / [2015 Meeting](#) / [2015 Meeting Register](#)



Personal Infomation

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**Email:** \_\_\_\_\_

**\*Gender:**     Male    Female

**\*First Name:**   


**Middle Name:**   

**\*Last Name:**   

**\*Job Title:**

Step 4: choose the agenda items you want to attend.

[Home](#) / [2015 Meeting](#) / [2015 Meeting Register](#)



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- 1.TC 46 Opening Plenary  
**Date:**Monday, June 01, 2015 09:00-09:30  
**Location:**
- 2.TC 46 Plenary meeting  
**Date:**Friday, June 05, 2015 09:00-16:00  
**Location:**
- 3.TC 46 / SC 4 Plenary  
**Date:**Tuesday, June 02, 2015 09:00-13:00  
**Location:**
- 4.TC 46 / SC 10 Plenary  
**Date:**Thursday, June 04, 2015 15:30-17:00  
**Location:**
- 5.TC 46 / SC 9 Plenary  
**Date:**Thursday, June 04, 2015 09:00-13:00  
**Location:**
- 6.TC 46 / SC 8 Plenary  
**Date:**Thursday, June 04, 2015 13:30-15:00  
**Location:**
- 7.TC46 / WG4 – Terminology  
**Date:**Tuesday, June 02, 2015 09:00-12:00  
**Location:**

Step 5: choose the room type and date of check in and check out if you want to book hotel by host, if not, please choose “by myself”.

Home / 2015 Meeting / 2015 Meeting Register



Media hotel ★★★★★ (By Host)  
 Tel : (86-10) 68514422  
 Address:No. 11 B Fuxing Road, Haidian District  
 Url Address:<http://www.mediacenter.com.cn/en/reservation.html>  
 Room Type and Price (all breakfast included, WIFI free) :

China palace hotel ★★★★★ (By Host)  
 Tel : 86-10-68576699  
 Address : No.1 Zhenwumiao Road, Fuxingmen Ave, Xicheng District  
 Url Address:<http://www.zgzgj.com/index.php?Locale=en-us>  
 Room Type and Price (all breakfast included, WIFI free) :

By Myself

Check In Date:

Check Out Date:

Continue »

Step 6: check the information you provided and confirm it to finish your registration.

City:	beijing
Address:	fuxinglu15
Zip(PostalCode):	100038
Work Phone:	58882311
Cell Phone:	21231
Passport:	
Expiry Date:	
Other Info:	I have no dietary restrictions for my meal.
Agenda Info:	TC 46 Opening Plenary TC 46 Plenary meeting TC 46 / SC 4 Plenary TC46 / WG2 – Country codes SC 4 / WG11 RFID – ISO 28560 SC 11 / Ad hoc group 1 – RM in Enterprise Architecture SC 11 / Coordination Group (HOD only) Social events / National library of China & China Number One Historical Archive
Hotel Info:	China palace hotel C:Superior Business Room , CHY 480 ,Room Size:

« Back

Confirm »

## **Attachment D: recommended hotel accommodation**

There are plenty of hotels ranging from luxury five stars to budget three stars in downtown Beijing.

### **Media Center**

No. 11 B Fuxing Road, Haidian District

Tel: (86-10) 68514422

<http://www.mediacenter.com.cn/en/reservation.html>

### **China palace Hotel**

No.1 Zhenwumiao Road, Fuxingmen Ave, Xicheng District

Tel: 86-10-68576699

<http://www.zgzgj.com/index.php?Locale=en-us>

### **Beijing Hotel**

Add: NO.33 East Changan Avenue, Beijing China

Tel: (86-10)65137766

<http://www.chinabeijinghotel.com.cn/en/index.html>

### **The Peninsula Beijing Hotel**

8 Goldfish Lane, Wangfujing, Beijing, China

Tel: +86 10 8516 2888

<http://beijing.peninsula.com/en/default>

### **Jianguo Hotel-Beijing**

5 Jianguomenwai Avenue, Chaoyang District

Tel: 4000-13-4000(Free)

[http://www.bswhotel.com/skin\\_index\\_40101010\\_4\\_en](http://www.bswhotel.com/skin_index_40101010_4_en)