CHAIRPERSON'S MESSAGE

The Z39 Executive Council committees for 1981-82 have been organized, and two of them have already held meetings. I am grateful to the following persons for accepting these important appointments:

PROGRAM
Margaret K. Park, Chair
W. Theodore Brandhorst
Sally H. McCallum
Sandra K. Paul
James E. Rush
Robert S. Tannehill, Jr.

FINANCE
Seldon W. Terrant, Chair
John G. Lorenz, Vice-Chair
Samuel B. Beatty
David R. Bender
John T. Corrigan
Robert W. Frase
H. Joanne Harrar
Gerald R. Lowell
Douglas S. Price
Robert Wedgeworth

MEMBERSHIP
Larry X. Besant, Chair
Karl F. Heumann

PUBLICITY
Sandra K. Paul, Chair
Linda K. Bartley

BYLAWS AND INCORPORATION
John T. Corrigan, Chair
Robert W. Frase
John G. Lorenz

INTERNATIONAL
Henriette D. Avram, Chair

-- PAT BERGER

1982 ELECTION OF THREE COUNCILORS

The terms of three present members of the Z39 Executive Council expire on June 30, 1982, and a mail ballot election to fill these vacancies for three-year terms beginning July 1, 1982 will be sent out early next year. A call for nominations will be sent to Z39 member organizations on December 17, 1981 with a return date of January 28, 1982. The Z39 Bylaws require two nominations for each of the three vacancies, one councilor each representing libraries, information services and publishing. If two nominations for each vacancy are not received from Z39 voting members, a nominating committee will make additional nominations.

Z39 MEMBERSHIP APPLICATIONS

The Z39 Executive Council has recommended the approval of membership applications by the Z39 Secretariat, the Council of National Library and Information Associations, of the following organizations:

U.S. National Archives
and
Library of University of California at Los Angeles
DANIEL MELCHER, HONORARY MEMBER

On September 23, 1981, the Z39 Executive Council elected Daniel Melcher, former president of R. R. Bowker, as the third honorary member of Z39. The two previously elected honorary members are Jerrold Orne and Anne J. Richter.

In electing Mr. Melcher, the Executive Council made specific reference to his leadership in securing U.S. participation in the international standard book numbering system and in providing for the administration of that system in the United States by the U.S. Standard Book Numbering Agency at the R. R. Bowker Company.

PROOF CORRECTIONS REVISION

ANSI has now published a revision of this 1974 standard as follows: Z39.22-1981, Proof Corrections, $5.75.

Z39 FINANCES

Estimated revenues for 1981, the first year of operation under complete member financing, will cover expected expenses with some carryover into 1982. A 1982 budget in the amount of $80,000 was approved by the Z39 Executive Council on September 23, 1981, and the schedule of participating member service fees for 1983 was established. In December, Z39 member organizations will be sent a 1981 financial report, the 1983 fee schedule, and invoices for 1982 fees.

1982 ANNUAL BUSINESS MEETING

The 1982 Annual Meeting of Z39 will be held at the Library of Congress on April 29, 1982.

ORDERING Z39 STANDARDS

Page 21 of the July 1981 issue of the Voice carried an interim revised form for ordering published Z39 standards including a box to be checked for entering standing orders for the Z39 monographic series, ISSN 0276-0762. ANSI is now about to issue another edition of its sales catalog of Z39 standards with this revised order form. Please note that all Z39 published standards must be ordered from ANSI and not from the Z39 office.

MEETING OF ISO/TC 46/SC 6

Subcommittee 6 of ISO/TC 46 is meeting in Graz, Austria, October 12-16, 1981. Representing the United States at the meeting will be Patricia W. Berger, who has taken over the convenorship of Working Group 2 of SC 6, Codes and Numbering Systems, from James L. Wood. Also attending the meeting will be Henriette Avram, chairperson of the Z39 International Committee.

Z39 EXHIBITS

Thanks to the cooperation of Z39 member organizations in allowing us to piggyback on their exhibits, Z39 materials were exhibited at the SLA Conference in Atlanta and the ALA Conference in San Francisco. Z39 materials are also being exhibited at the ACRL Conference in Minneapolis in early October and the ASIS Conference in Washington, D.C. October 25-28. The Z39 office will be glad to supply exhibit materials such as the Z39 brochure and sales catalog for other meetings.
DURABILITY OF MICROFILM

The advisory committee of a related American National Standards Committee has requested that the following notice appear in the Voice:

"The ANSI PH5 Standards Advisory Subcommittee has suggested formulating a standard or guideline entitled, "Durability of Microfilm under Conditions of Use." No firm decision to proceed on this matter has yet been made. Should PH5 decide to develop such a standard or guideline, members of the subcommittee wish to have information from persons knowledgeable concerning microfilms in library use situations. Individuals with such expertise and interested in contributing to the possible future development of this document should contact Norman J. Shaffer, Chief, Photoduplication Service, Library of Congress, Washington, DC 20540."

SINGLE TITLE ORDER FORM APPROVED

The ANSI Board of Standards Review on September 17, 1981, approved Z39.30, Standard Order Form for Single Titles of Library Materials in 3 inch by 5 inch Format. The words "3 inch by 5 inch format" were added to make clear that this standard is designed for libraries which wish to use this traditional format rather than a larger one. Subcommittee T will now design a single title order form in a larger format as well as a list-type order form for ordering multiple titles.

INTERNATIONAL BIBLIOGRAPHY OF STANDARDS

UNESCO has published a preliminary edition of the UNISIST Guide to Standards for Information Handling, 304 pp, 1980, ISBN 92-3-101833. This guide includes international standards in the following areas: intellectual preparation of documents and subject analysis; production of documents; reproduction of documents; representation of information; editing of documents; preparation of bibliographic records; interchange of machine-readable bibliographic data; management of document collections; and numerical data. On the basis of suggestions received, UNESCO plans to issue a final edition in another year or so. Free copies of the preliminary edition are available from:

Section for the Promotion of Methods, Norms and Standards of the Division of the General Information Programme of UNESCO
7 place de Fontenoy
75700 Paris, France

ISSN 0163-626X Voice of Z39, Vol. 3, No. 4, October 1981
STATUS OF WORK IN PROGRESS

(NOTE: Titles, addresses and phone numbers of subcommittee chairs have been eliminated because of space problems except where there have been changes from the April 1981 issue).

NUMBERED SUBCOMMITTEES

SC 5--Romanization of Yiddish, Chair, Herbert Zafren.
   This standard is being submitted to ANSI/BSR.

SC 7--Library Statistics, Chair, Katherine Emerson.
   A revision of Z39.7-1974 went out on a letter ballot with a return date of November 4, 1981.

SC 36--Standard Order Forms, Chair, Peter Jacobs.
   The Single Title Order Form in 3 x 5 Format was approved by ANSI/BSR on September 17, 1981. Subcommittee 36 is being disbanded and reorganized as Subcommittee T.

SC 42--Serial Claim Form, Chair, Lois Upham.
   A letter ballot has been sent out with a return date of November 4, 1981.

LETTERED SUBCOMMITTEES

SC A--Abbreviation of Periodical Titles, Chair, Robert S. Tannehill, Jr.
   A revision of ISO 4, on which Z39.5(R1974) is based, has been approved for publication. It should be possible to get started on the revision of Z39.5 early next year.

SC C--Language Codes, Chair, Arlene Schwartz.
   At the first meeting of the subcommittee in June each of the subcommittee members was given an assignment on which they are now working.

SC D--Computer-to-Computer Protocol, Chair, David Hartmann.
   It is not expected that the subcommittee will meet again until the report of a CLR consultant has been submitted about six months from now.

SC E--Serial Holdings Statements at the Detailed Level, Chair, Susan Brynteson.
   On June 19, 1981, a copy of working draft #2 of the standard for serial holdings statements at the detailed level was sent to all requestors of working draft #1, to all bibliographic utilities and networks, and to various other individuals in the library and information science community. Comments were to be sent to the subcommittee chairperson by September 1, 1981. The subcommittee is now deliberating over the extensive number of comments received. The subcommittee was scheduled to meet on September 21.

SC F--Serial Publication Patterns, Chair, Gerald Lowell.
   On the recommendation of the subcommittee chairman, Gerald Lowell, the subcommittee is being disbanded because the standard has proven to be impractical.
STATUS OF WORK IN PROGRESS (continued)

SC G--Terms and Symbols Used in Form Functional Areas of Interactive Retrieval Systems, Chair, Pauline Cochrane.

The subcommittee expects to meet in Washington on October 30 in connection with a meeting of ISO/TC 46/SC 4/WG 5 to complete a draft.

SC H--Patent Data Element Identification and Application Numbering, Chair, Philip Pollick.

The final draft standard for the identification of patent data is expected to be completed at the subcommittee meeting to be held on November 5, 1981 in Washington, DC. The draft will then be forwarded to the Z39 office for circulation and comment. Work continues on the draft standard for the numbering of patent applications.

SC I--Price Indexes for Library Materials, Chair, Fred Lynden.

A revision of Z39.20-1974 is expected to be ready for balloting in Z39 before the end of the year.

SC J--Bibliographic Data Source File Identification, Chair, John Mulvihill.

A new chair is being sought and the scope statement will be revised.

SC K--Basic Criteria for Indexes, Chair, Jessica Milstead.

The subcommittee chair expects to submit a draft to the Z39 office for balloting in October 1981.

SC L--Romanization, Chair, Charles Husbands.

The subcommittee is working to complete a draft of general guidelines for Romanization. James Rush will take over as coordinator of this subcommittee.

SC M--Serial Publication Page Margins has merged into Subcommittee Q.

SC N--Coded Character Sets, Co-Chairs, Charles Payne and Sally McCallum.

The subcommittee met during the ALA Conference in San Francisco in a joint meeting with the ALA MARBI Character Set Task Force. The subcommittee discussed the Coded Chinese Character Set (CCCII) from Taiwan and the ISO proposed set from the mainland as well as the 3-corner coding method for Chinese. It also discussed the Z39 SC N proposal for extended Latin alphabet and the ISO proposal and report on textual communication. The subcommittee reviewed discussion papers on Hebrew Character Set and Arabic Character Set. It was decided ALA MARBI will receive all documents developed by Subcommittee N. Finally, the schedule of work for 1981/82 was planned. The subcommittee will proceed with development of standards for extended Latin, Cyrillic, Arabic, Hebrew and Greek alphabets.

SC O--Library Item and Patron Identification Codes, Chair, Howard Harris.

This subcommittee has been disbanded and its work included in the scope of Subcommittee V, Standard Identification Numbers for Libraries, Library Items and Library Patrons.
STATUS OF WORK IN PROGRESS (continued)

SC P--Guidelines for the Format and Production of Scientific and Technical Reports, Chair, Astor Kane.

Balloting and revision of Z39.18-1974 closed on May 19, 1981, with two negative votes. In the ANSI public review period, which ended July 15, 1981, the Department of Defense objected. The present chairperson has asked to be relieved and the Department of Defense will suggest a replacement chair.

SC Q--Periodicals: Format and Arrangement, Chair, Seldon Terrant.

Subcommittee members submitted the text of proposed revisions of Z39.1-1977 to the chairman by September 9, 1981. A draft incorporating these suggestions will now be circulated within the subcommittee.

SC R--Environmental Conditions for Storage of Paper-Based Library Materials, Chair, Paul Banks.

The chair will submit a draft scope statement so that the Z39 members can be asked to approve the establishment of this subcommittee. The subcommittee has not been active while waiting for the approval of a funding request to the National Endowment for the Humanities which is expected to be granted early in 1982.

The following new subcommittees have been established:

SC S--Paper Quality for Library Books, Chair, Gay Walker, Head, Preservation Dept., Yale University Library, Box 1603A, Yale Sta., New Haven, CT 06520

The subcommittee is still in the process of organization.

SC T--Standard Order Form for the Purchase of Multiple Titles, Chair, Peter Jacobs.

Now that the Single Title Order Form in 3 x 5 Format has been approved by ANSI, old Subcommittee 36 is being reorganized into SC T to work on a Single Title Order Form in Larger Format than 3 x 5 and an Order Form for Multiple Titles.

SC U--Standard Format for Computerized Book Ordering, Chair, Ernest Muro, Vice President, Technical Services, The Baker & Taylor Companies, 6 Kirby Avenue, Somerville, NJ 08876

The subcommittee is being organized.


The chair will be having a meeting shortly of an informal group to discuss the work of the subcommittee and especially the question of whether a standard identification number for library patrons, perhaps using the Social Security number, is desirable or practical.
STATUS OF WORK IN PROGRESS (concluded)

STANDARDS DUE FIVE-YEAR REVIEW

Z39.23-1974--Technical Report Number. The two negative votes, both of which involve the definition, are in process of resolution.

Z39.24-1976--Romanization of Slavic Cyrillic. A recommendation has not yet been received from Subcommittee L as to whether a revision is desirable. The corresponding ISO Standard--ISO/R9-1968--is in process of revision, but has not reached the draft proposal stage.


Z39.31-1976--Format for Scientific and Technical Translations. This standard is being submitted to the Z39 membership for reaffirmation.

PENDING RECOMMENDATIONS (RECs)

REC 8--Interlibrary Loan Form. Susan Vita has informed Ted Brandhorst that ALA would be agreeable to having the ALA form turned into a Z39 standard, but pointed out that it was copyrighted by ALA. The Program Committee decided that there was no need for turning this de facto standard into an American National Standard.

REC 18--Journal Article Identification Code. Work on this identification code will not be undertaken at this time.

REC 20--Computer Typesetting. An X3 subcommittee is having an all-day meeting on this subject at the National Bureau of Standards in October at which Z39 will have an observer.

REC 21--Implementation Codes. Z39 will not proceed with the development of implementation codes as a partial revision of Z39.2.
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