From: Standards Committee Z39
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QUARTERLY REPORTS
(January - March 1973)

The quarterly reports of the Z39 subcommittees follow:

SC/1 - Program - Chairman, Harold Oatfield (503 659-8364)

A new subcommittee (36) to establish a Standard Order Form has been
formed under the chairmanship of Mrs. Jennifer Magnus. (Please see the SC/36
report for further information.)

SC/2 - Machine Input Records - Chairman, Mrs. Henriette D. Avram, The Library
of Congress (202 426-6098)

Subcommittee 2 had no meetings this quarter. The subcommittee will
conduct no meetings for at least another nine months.

SC/3 - Periodical Title Abbreviations - Chairman, James L. Wood, Chemical
Abstracts Service (614 422-6356)

Between 1 January and 23 March 1973, the NCPTWA (National Clearinghouse
for Periodical Title Word Abbreviations) filled orders for 76 copies of its
1971 Word-Abbreviation List. Currently, 158 organizations have entered 279
subscriptions to the 1973 semi-annual supplements to the 1971 NCPTWA Word-
Abbreviation List.

SC/4 - Bibliographic References - Chairman, Ellis Mount, Columbia University
Engineering Library (212 280-2976)

During this period members prepared drafts of proposed standards for
over twenty types of literature, all of which are circulating among the members
for comments. A meeting was held in February at which time certain areas of
the proposed standard were agreed upon. An effort will be made to see if more
of the work can be done by mail in view of the many topics still needing com-
mittee action before a completed draft can be circulated for comments outside
the committee.
SC/5 - Transliteration - Chairman, Jerrold Orne, University of North Carolina, School of Library Science (919 933-1327)

Hebrew and Yiddish - Chairman, Herbert C. Zafren, Hebrew Union College-Jewish Institute of Religion (513 221-1875)
The draft standard for the Romanization of Hebrew was circulated for comment. The comments are now being collated and evaluated; modification, if any, will be made shortly and the draft will be resubmitted for the next steps.

The ANSs (American National Standards) for the Romanization of Arabic and the Romanization of Japanese, which were published in November 1972, were featured in the December 22, 1972 issue of the ANSI Reporter. Copies of these standards may be obtained from American National Standards Institute, 1430 Broadway, New York, NY 10018; the Arabic standard sells for $2.50 and the Japanese standard sells for $3.00.

SC/6 - Abstracts - Chairman, Ben H. Weil, Esso Research and Engineering Company (201 474-2030)
No activity was reported for the quarter.


During the last quarter the Subcommittee on Library Statistics was reactivated to revise the American National Standard for Library Statistics (Z39.7-1968) to bring it in line with the 1972 ISO/TC46 Library Statistics Standard and the identical 1970 Unesco Recommendation Concerning the International Standardization of Statistics Relating to Libraries. The following have been invited to membership on the subcommittee: F. Kurt Cylke, Federal Library Committee; Richard L. Darling, Columbia University School of Library Service; Norman Finkler, Montgomery County (Maryland) Dept. of Public Libraries; Jane Franck, Ford Foundation Library; Nettie B. Taylor, Maryland State Dept. of Education; and Lloyd Wagner, Catholic University of America. The first meeting of the subcommittee will be held during May in Washington, D.C.

SC/8 - Proof Corrections - Chairman, Bruce C. Young, University of Chicago Press (312 753-3336)
We were not able to submit the proposed ANS for Proof Corrections to a vote by the membership this quarter; we hope to do so in the next quarter.

SC/9 - Terminology - Chairman, Patrick D. J. Rae (206 491-6956)
No activity was reported for this quarter as the subcommittee has been suspended, pending ISO/TC46 action on its contribution to the ISO Vocabulary of Documentation.

SC/10 - Arrangement of Periodicals - Chairman, Anne J. Richter (201 746-5166)
The revision of Z39.1 - 1967, the ANS for Periodicals: Format and Arrangement, was submitted to the membership for voting on March 14, 1973. A concurrent Public Review by ANSI has been requested. The closing date for the balloting is April 25, 1973.
The final decision on whether to reaffirm or revise (by expanding) the ANS Basic Criteria for Indexes, Z39.4-1968, has not yet been made. The matter will be discussed at the May 4th meeting of Z39.

Because of a procedural problem at ANSI, ANSI has asked us to re-review the ANS for Trade Catalogs, Z39.6-1965. This standard was originally reaffirmed by the Z39 membership in the Spring of 1970. Dr. Baer has again recommended that it be reaffirmed and the standard will be submitted to the membership in the near future for this action.

Matt Roberts of the Bindery Division at the Library of Congress has agreed to serve as Chairman for this group and he is currently organizing his subcommittee.

The proposed ANS for Book Numbering (originally titled ANS for International Standard Book Numbering) was approved by Z39 during the recent voting period and will be sent to CNLA and ANSI in the next quarter.

ANSI has informed Z39 that the ANS for Compiling Book Publishing Statistics, Z39.8-1968, will need to be reaffirmed, revised or withdrawn by the end of 1973. Anne Richter, chairman of the original SC 18, has recommended that a new subcommittee be organized to review the standard and make the recommendation for Z39 action.

The proposed ANS Criteria for Price Indexes for Library Materials was submitted to the membership on March 14, 1973, with a letter ballot. A concurrent Public Review by ANSI has been requested. The closing date for the balloting is April 25, 1973.

The two month Public Review by ANSI of the proposed ANS for Scientific and Technical Reports--Format and Production, was announced on February 2, 1973. The review period for this standard, designated Z39.18, will close on April 2, 1973. After any objections resulting from the review are resolved, the ANSI Board of Standards Review will take action.
The proposed ANS Guidelines for Thesaurus Structure, Construction and Use was approved by Z39 during the recent voting period; it was forwarded to ANSI by CNLA on March 12, 1973. It has been designated Z39.19.

The ANS for the Preparation of Scientific Papers for Written or Oral Presentation, Z39.16-1972, which was published by ANSI in October 1972, was featured in the March 16, 1973 issue of the ANSI Reporter. The standard is available from ANSI at $3.50 per copy.

SC 27 did not meet during this quarter. The time was spent circulating and soliciting comments on ISO Draft International Standard 3166, Code for the Representation of Names of Countries. This document, prepared by Working Group 2 of Technical Committee 46, has been submitted to 56 national standards groups and to various international organizations. Objections and proposed modifications will be considered at a meeting of all interested organizations later this year before the codes are submitted to the ISO Council for adoption as an ISO International Standard.

Sporadic activity to inform the public about Z39 standards has continued. As many of the Z39 Committee's member organizations hold spring meetings, responsible representatives of those societies are urged to contact respective convention chairmen to arrange for the distribution of the ANSI brochure concerning Z39 Standards. Supplies of the brochure are available from the Z39 office. The table top exhibit (refurbished) may also be used by scheduling in advance.

On February 12, 1973 various members of the library, publishing and business communities met to discuss the reorganization of SC 30, formerly called Identification Codes for Libraries and Bookdealers. Russell Reynolds has agreed to serve as Chairman. The following have been invited to membership on the subcommittee: Herbert W. Bell, McGraw-Hill, Inc.; Paul J. Fasana, New York Public Library; Kenneth B. Knabb, Bureau of Independent Publishers and Distributors; Emery Koltay, R. R. Bowker Co.; Carol Nemeyer, Association of American Publishers, Inc.; Aaron Rabinovitz, A & A Distributors; C. Roysce Smith, American Booksellers Association; and James L. Stevens, The Library of Congress, Card Division. The subcommittee will be working toward a standard account numbering system for 1) booksellers, including wholesalers, 2) libraries and library systems, and 3) schools and school systems. A Study Group is currently working...
to identify and propose solutions to numbering problems related to billing address/shipping address complications; members of this group are also contacting various publishing houses and wholesalers to collect information on numbering systems now in operation.

SC/31 - Music Industry Code - Chairman, Kenneth C. Schonberg, Billboard Publications (513 381-6450)

A two-day meeting of ISO/TC46/W61 will be held in Berlin on May 14 and 15, 1973. Both days will be devoted to the study of the ISRN (International Standard Record Number, formerly the Music Industry Code). The First Draft Proposal, dated March 1973, has been circulated as the main working paper.

SC/32 - Technical Report Numbering - Chairman, Donald P. Hammer, University of Massachusetts Library (413 545-0284)

The proposed American National Standard Technical Report Number (STRN) has now been completed by the SC 32 and will be sent to all member organizations for balloting in the next quarter. No further activity is anticipated by the Subcommittee until after the balloting, although comments and suggestions are welcome.


A draft standard conforming with the ANSI Style Manual has been prepared and submitted to the subcommittee for consideration in its next meeting scheduled for April 30. After this meeting, it is hoped that the standard can then be submitted to the full membership of Z39 for comment.

SC/34 - Journal Article Citations - Chairman, Harold Oatfield (503 659-8364)

A draft standard is being circulated within the subcommittee. The next meeting of the subcommittee will be on 3 May at the Council of Library Resources in Washington, D. C.

SC/35 - Advertising Microform Publications - Chairman, Carl M. Spaulding, Council on Library Resources (202 296-4757)

The subcommittee met on February 1, 1973, to begin its work.

SC/36 - Standard Order Form - Chairman, Jennifer Magnus, The Library of Congress

As a result of recent talks with various members of the U. S. National Libraries Task Force, Z39 has organized a new subcommittee to develop a Standard Order Form. Mrs. Jennifer Magnus, Assistant Chief of the Order Division at the Library of Congress, will serve as the Chairman. The following have been invited as members: M. Ann Heidbreder, Harcourt, Brace, Jovanovich, Inc.; Peter Jacobs, Bro-Dart, Inc.; Murray S. Martin, Pennsylvania State University Library; G. Roysce Smith, American Booksellers Association, Inc.; and Nancy Walker, Montgomery County (Maryland) Dept. of Educational Media and Technology.
IEEE PROPOSED STANDARD

The proposed ANS IEEE Recommended Practice for Units in Published Scientific and Technical Work was approved by Z39 during the recent voting period. It was forwarded to CNLA for approval and transmittal to ANSI on March 30, 1973.

MEMBERSHIP NOTES

Eugene P. Kennedy, Dean of Libraries at New York University, has been named the Association of Research Libraries Representative to Z39, succeeding Jerrold Orne.

Margaret Pflueger of the U. S. Atomic Energy Commission has been named as the American Society for Information Science Representative to Z39.

CORRECTION

The scope of ISO/TC46/SC4/W62, "Bibliographic Content Designators," was erroneously reported in the January 1973 issue of News About Z39 (p.8). The correct scope of the group is to "standardize content designators and associated problems and act as liaison body with IFLA and any other organization dealing with cataloging rules."

ISO/TC46/W65

ISO Draft International Standard DIS 2788, Guidelines for the Establishment and Development of Monolingual Thesauri for Information Retrieval, was submitted to all member bodies of ISO for balloting on October 19, 1972. On the advice of Subcommittee 25, Z39 recommended that ANSI disapprove the DIS for technical reasons.

Z39 OFFICE

On January 1, 1973, the Z39 headquarters were moved to the University of North Carolina, School of Library Science, Chapel Hill, N.C. 27514. All inquiries should be addressed to the new address. The phone number for the Z39 office and for Jerrold Orne, the Z39 Chairman, is 919 933-1327.

Z39 ANNUAL MEETING

Z39 will hold its annual meeting on May 4, 1973, at 10 a.m. in the Wilson Room of the Library of Congress in Washington, D. C.

Z39 STANDARDS

Below is a list of the current, published Z39 standards. These standards should be ordered directly from the American National Standards Institute, 1430 Broadway, New York, NY 10018:

| Z39.1-1967 | Periodicals: Format and Arrangement | $2.75 |
| Z39.2-1971 | Bibliographic Information Interchange on Magnetic Tape | $5.00 |
| Z39.4-1968 | Basic Criteria for Indexes | $2.75 |
Z39.5-1969  Abbreviation of Titles of Periodicals  $2.75
Z39.6-1965  Trade Catalogs  $2.50
Z39.7-1968  Library Statistics  $4.50
Z39.8-1968  Compiling Book Publishing Statistics  $2.25
Z39.9-1971  Identification Number for Serial Publications  $2.25
Z39.10-1971  Directories of Libraries and Information Centers  $3.00
Z39.11-1972  System for the Romanization of Japanese  $3.00
Z39.12-1972  System for the Romanization of Arabic  $2.50
Z39.13-1971  Advertising of Books  $3.00
Z39.14-1971  Writing Abstracts  $3.00
Z39.15-1971  Title Leaves of a Book  $2.50
Z39.16-1972  Preparation of Scientific Papers for Written or Oral Presentation  $3.50

Note from ANSI "Sales Policies": "Government, Public Agencies and Libraries' purchases require only a valid purchase order or voucher, but are subject to a minimum charge of $5. Handling charges apply to all orders over $5. Invoices will be issued for standards actually shipped. No discounts to libraries and educational institutions except on standing orders to keep complete sets or series on a current basis."

You may pre-pay your order and avoid the minimum or handling charge.