American National Standards Institute, Inc., Standards Committee Z39 on Library Work, Documentation, and Related
Publishing Practices, sponsored by Council of National Library Associations, to develop standards for concepts, definitions,
terminology, letters and signs, practices, and methods in the fields of library work, in the preparation and utilization of
documents, and in those aspects of publishing that affect library methods and use.

April, 1976

FROM: Standards Committee Z39
c/o Deborah Bodner
School of Library Science
University of North Carolina
Chapel Hill, NC 27514

QUARTERLY REPORTS
(January-March 1976)

SC/1 - Program - Chairman, Jerrold Orne, School of Library Science
University of North Carolina, Chapel Hill, NC 27514 (919 933-1327)

The Chairman reported no activity this quarter.

A proposed future program of work for Z39 to follow will be the main
topic of discussion at a meeting scheduled for April 7, 1976 in
Washington, DC. The National Science Foundation, one of Z39's
grantors, has called this meeting; a select number of Representatives
or other interested persons from member organizations are being
invited to participate. The outcome of this meeting will be discussed
at the Z39 Annual Meeting to be held later in April. Following
these two meetings, SC/1 on Program will be reorganized.

SC/4 - Bibliographic References - Chairman, Ellis Mount, Engineering Library,
Columbia University, New York, NY 10027 (212 280-3888 and 280-4356)

Balloting on the proposed American National Standard for Bibliographic References concluded the 1st of January, 1976. In an attempt
to resolve the negative votes a number of changes were proposed. These changes are currently being voted on by the Z39 members. If
accepted, the revised standard will be submitted to ANSI for final
consideration.

SC/5 - Transliteration - Chairman, Jerrold Orne, School of Library Science,
University of North Carolina, Chapel Hill, NC 27514 (919 933-1327)

Hebrew and Yiddish - Chairman, Herbert C. Zafren, Hebrew Union
College - Jewish Institute of Religion, 3101 Clifton Avenue,
Cincinnati, OH 45220 (513 221-1875)

The Chairman reported there was no activity this quarter.
Slavic Cyrillic - Chairman, Jerrold Orne, School of Library Science, University of North Carolina, Chapel Hill, NC 27514 (919 933-1327)

Balloting on the proposed American National Standard System for the Transliteration of Slavic Cyrillic Characters closed January 21, 1976. The one negative vote was resolved, and the standard was submitted to CNLA in February. It has been forwarded to ANSI and is now being considered by the Board of Standards Review.


No activity was reported this quarter.

SC/10 - Periodicals: Format and Arrangement - Chairman, Edward J. Huth, Annals of Internal Medicine, 4200 Pine Street, Philadelphia, PA 19104 (215 243-1200)

The revised draft standard has been completely reviewed by the Subcommittee. A final draft is being prepared for review by the Z39 members.

SC/12 - Indexing - Chairman, E. H. Brenner, American Petroleum Institute, 275 Madison Avenue, New York, NY 10016 (212 685-6253)

No activity was reported this quarter.

SC/18 - Book Publishing Statistics - Chairman, Carol A. Nemeyer, Association of American Publishers, One Park Avenue, New York, NY 10016 (212 689-8920)

The revised proposed American National Standard for Book Publishing Statistics will be submitted to Z39 for balloting in early April.


The American National Standard for the Structure for the Representation of Names of Countries of the World for Information Interchange was published in March, 1976. Copies can be ordered from ANSI at a cost of $1.50. Z39 Representatives and Alternates are reminded to write ANSI for their complimentary copy.

SC/29 - Publicity and Promotion - Chairman, R. E. Utman, Princeton University Library, P.O. Box 200, Princeton, NJ 08540 (609 425-3271)

No activity was reported this quarter.

SC/30 - Standard Account Numbers - Chairman, Russell Reynolds, National Association of College Stores, 528 E. Lorain Street, Oberlin, OH 44074 (216 775-1561)
SC/30 - The Chairman reported there was no activity this quarter.


The proposed American National Standard for Bibliographic Information for Microfiche Headers was voted on by Z39 during February and March, 1976. Efforts are now being made to resolve the negative votes.

SC/34 - Journal Articles Citations

A final attempt was made in February to resolve the negative votes on the proposed American National Standard Code Identification for Journal Articles; this proved unsuccessful. The decision of whether to withdraw the standard will be made at the Annual meeting of Z39 in April.

SC/36 - Standard Order Form - Chairman, Jennifer Magnus, Order Division, The Library of Congress, Washington, DC 20540 (202 426-5361)

The proposed American National Standard Book Order Form was voted on by Z39 during February and March, 1976. Efforts are now being made to resolve the negative votes.


Comments are being collected on a revision of a second draft standard for Compiling Microform Publishing Statistics. A meeting is scheduled for April.


The proposed American National Standard Format for Scientific and Technical Translations was voted on by Z39 during February and March 1976. The draft was approved and is now being readied for submittal to CNLA.

SC/39 - Synoptics - Chairman, Gordon L. Dugger, Applied Physics Laboratory, Johns Hopkins University, 8621 Georgia Avenue, Silver Spring, MD 20910 (301 953-7100, Ext. 7462)

No activity was reported this quarter.

SC/40 - Reporting Serial Holdings - Chairman, Glyn Evans, The Library, State University of New York, 99 Washington Avenue, Albany, NY 12210 (518 474-1430 or 474-1436)
SC/40 - The Subcommittee held two meetings during this quarter; one during ALA's Mid-winter meeting. Two hours of this meeting were an open session for anyone interested in the Subcommittee's work. More than 15 people joined the Subcommittee for an extremely productive exchange of ideas, with each guest reporting briefly on his own experiences regarding the problems of holding statements in Union lists.

A release to the professional press requesting examples of extant union lists was very productive, and some forty different Union lists were received by the Subcommittee. Each Subcommittee member analyzed specific segments of the holdings statements found in the lists and has prepared reports to the Subcommittee. A preliminary, internal draft is beginning to take a definitive form.

SC/41 - Book Spine Layout - Chairman, E.A. Burke, John Wiley & Sons, Inc., 605 Third Avenue, New York, NY 10016 (212 867-9800)

The Subcommittee is currently being organized. To date, one member has been named: Michelle Craig of Harper and Rowe. Lucille Gordon, Library Sales Department, John Wiley, has volunteered to serve as an advisor to the subcommittee.

SC/42 - Serial Claim Forms - Chairman, Lois Upham, Wilson Library S33, University of Minnesota, Minneapolis, MN 55455 (612 373-4559)

The Subcommittee was organized this quarter. The members are Jacqueline Angus, General Mills, Frank Clasquin, F.W. Faxon Co., Andrea Honebrink, James Jerome Hill Reference Library, and Jerry Pennington, Hennepin County Public Libraries.

A notice about the work of the Subcommittee, inviting any comments readers may have, has been sent to the Library of Congress Information Bulletin and Title Varies. The ALA-RTSD/Serials Section Committee on Manually Maintained Serials Records has given the Subcommittee permission to use the sample claim forms they collected during a recent survey. A meeting of the Subcommittee is planned for late April.

SC/43 - Bibliographic Code Design - Chairman, Andrew Uszak, R.R. Bowker Company, 1180 Avenue of the Americas, New York, NY 10036 (212 764-2792)

A draft standard for a Bibliographic Identification Code has been sent to the Z39 members for comment. The draft was also submitted to ISO/TC 46/WG1, Numbering Systems in Documentation, as a working paper for further consideration.


Three members have been chosen to serve on this Subcommittee, with a few more expected to be added in the near future. A meeting of the Subcommittee is planned for late April.
Annual Meeting

The Annual meeting of Z39 has been scheduled for April 16, 1976, in the Wilson Room of the Library of Congress, Washington, DC.

Membership

Mr. Joseph Howard at the Library of Congress has been named as their new Representative. He succeeds Mr. William Welsh.

Mr. Jerry Emanuel is the new Alternate from the Music Library Association. He succeeds Mr. Fred Blum.

Mrs. Madeline Henderson at the National Bureau of Standards is their new Representative. She succeeds Mrs. Margaret Fox.

Mr. John Ashley at the U.S. Department of Commerce has been named to succeed Mr. Bo Thott as their Representative.

ISO/TC 46 News

ISO/TC 46 has started a newsletter, NEWS ABOUT TC 46. The first issue came out in January, 1976. Anyone interested in subscribing, should write directly to: Mrs. Johanna Eggert
Secretariat ISO/TC 46
Deutsches Institut fur Normung
1 Berlin 30, Postfach 1107
WEST GERMANY

There is no subscription fee.

Z39 Standards Now Available

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<tr>
<th>Standard</th>
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<tr>
<td>Z39.2-1971</td>
<td>Bibliographic Information Interchange on Magnetic Tape</td>
<td>6.00</td>
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<td>Z39.4-1968</td>
<td>Basic Criteria for Indexes</td>
<td>3.25</td>
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<td>Z39.5-1969</td>
<td>Abbreviation of Titles of Periodicals</td>
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<td>Trade Catalogs</td>
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<td>Z39.7-1968</td>
<td>Library Statistics</td>
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<td>Directories of Libraries and Information Centers</td>
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<td>Z39.11-1972</td>
<td>System for the Romanization of Japanese</td>
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<td>System for the Romanization of Arabic</td>
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<td>Writing Abstracts</td>
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<td>Preparation of Scientific Papers for Written or Oral Presentation</td>
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<td>Z39.18-1974</td>
<td>Guidelines for Format and Production of Scientific and Technical Reports</td>
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<td>Z39.19-1974</td>
<td>Guidelines for Thesaurus Structure, Construction and Use</td>
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These standards should be ordered directly from the American National Standards Institute, 1430 Broadway, New York, NY 10018. You may pre-pay your order and avoid the minimum charge of $5.00 or the handling charges for orders over $5.00.

Z39 Office
Further information of the activities of Standards Committee Z39 may be obtained from: Standards Committee Z39, School of Library Science, University of North Carolina, Chapel Hill, NC 27514 (919 933-1327).