QUARTERLY REPORT

The quarterly reports of the Z39 subcommittees follow:

SC/1 - Program - Chairman, James L. Wood, Chemical Abstracts Service Library.

The Program Committee met in Washington, D. C., on May 9th to consider various proposals for future standards development. Two items on the agenda, Bibliographic Descriptions for Reprints and Code of Good Practice for Publishers, were referred to subcommittee 19, Book Publishers Advertising, and a request for a standard typographic code was referred to USASI Standards Committee X3.

The following new subcommittees were proposed as a result of the meeting:

- SC/22 Library Materials Price Indexes
- SC/23 Biographical Directories
- SC/24 Report Literature Format
- SC/25 Thesaurus Rules and Conventions
- SC/26 Preparation of Scientific Papers
- SC/27 Identification Codes
  - a. Country Names
  - b. Political Subdivisions, e.g., Countries of the UK, Republics of the USSR, States of the US, Counties of the US, Canadian Provinces, etc.
  - c. Calendar Dates
  - d. Languages
  - e. Names and Addresses of Libraries
  - f. Names and Addresses of Book Dealers
  - g. Publishers
- SC/28 Refereeing Journal Papers
- SC/29 Publicity and Promotion

The USA Standard for Bibliographic Information Interchange on Magnetic Tape was forwarded to the USA Standards Institute by Z39's sponsor, the Council of National Library Associations, on May 12th, with its recommendation for approval as a USA Standard. The final form also appeared in the June 1969 issue of the Journal of Library Automation.

SC/3 - Periodical Title Abbreviations - Chairman, James L. Wood, Chemical Abstracts Service Library.

The proposed USA Standard for Abbreviation of Titles of Periodicals USAS Z39.5-1969 (Revision of Z39.5-1963) was approved by all but one of the Z39 member organizations. This revision culminated a successful two-year joint USASI/British Standards Institution effort to develop an Anglo-American standard for the abbreviation of periodical titles. It was submitted to USASI on May 12, 1969, by the Council of National Library Associations, with its recommendation for approval as a USA Standard.

The USA Standard for Abbreviations of Titles of Periodicals has also been recommended by a special ad hoc committee of the International Standards Organization, Technical Committee 46: Documentation for adoption by ISO as the revision of ISO R 4 - 1953 - International Code for the Abbreviation of Titles of Periodicals.

During the second quarter of 1969, the Z39 National Clearinghouse for Periodical Title Word Abbreviations (NCPTWA) assigned 120 new title word abbreviations and issued the second 1969 quarterly supplement to its "Revised and Enlarged Word Abbreviation List." Work was also begun on a new cumulative edition of the NCPTWA Word-Abbreviation List.

SC/4 - Bibliographic References - Chairman, Dr. Maurice Tauber, Columbia University School of Library Service.

Subcommittee 4 on Bibliographic References is now having a redraft of its proposed standard prepared. The placement of examples with the individual items included in the standard is going forward, and we expect to have a revised document this summer for distribution to the membership.

SC/5 - Transliteration - Chairman, Dr. Jerrold Orne, University of North Carolina Libraries.

The sub-subcommittee working on the Romanization of Japanese Draft met in April to review comment received on the draft circulated in
January. A revised draft was prepared and distributed to the membership for comment on May 26th. If there are no substantial changes or objections, SC/5 plans to submit this draft to the membership for vote in the near future.

Sumner Spalding of the Library of Congress has agreed to serve as chairman of the sub-subcommittee on the Transliteration of Arabic. An initial draft was sent for comment last December and it is hoped that a draft incorporating comment and criticism received on it will soon be prepared.

SC/6 - Abstracts - Chairman, Ben H. Weil, Esso Research & Engineering Company.

Members of the Abstracts subcommittee are currently considering initial reports submitted by each other as a result of their first assignment. Work on the first draft is planned for early July and a meeting of the subcommittee has been scheduled for August 6th in Washington.

SC/7 - Library Statistics - Chairman, Dr. Frank L. Schick, School of Library and Information Science, University of Wisconsin - Milwaukee.

The USA Standard on Compiling Library Statistics (USAS Z39.7-1968), prepared by SC/7, has been published by the USA Standards Institute and is available from them at $4.50 per copy. (USA Standards Institute, 10 East 40th St., New York, N. Y. 10016) Z39 Members and Alternates and SC/7 members have been sent copies and have been asked to publicize the standard wherever possible.

SC/8 - Proof Corrections - Chairman, Bruce Young, University of Chicago Press.

The committee is alive and well, and expects to be heard from one day soon.

SC/9 - Terminology - Dr. Jerrold Orne, University of North Carolina Libraries.

SC/9 commented for the US on ISO Draft Recommendation 781 - Vocabulary of Terminology, which was subsequently accepted for publication by the ISO Council. The Central Secretariat will publish it as ISO R 1087 - 1969 - Vocabulary of Terminology. Publication should take approximately three months.

The recently published ISO Recommendation ISO R 919 - 1969 - Guide for the Preparation of Classified Vocabularies (Example of Method) is available from the USA Standards Institute at $6.00 per copy.

The USA Standard Basic Criteria for Indexes (USAS Z39.4-1969) is available from the USA Standards Institute at $2.00 per copy.

SC/13 - **Trade Catalogs and Directories** - Chairman, Dr. Karl Baer, National Housing Center Library.

The subcommittee met on May 12th in New York to edit the Working Paper for submission to the Committee. As it will be necessary to make minor style changes, as well as prepare a foreword and a table of contents, the draft will not be completed until the fall.


A second draft proposal on Standard Book Numbering will be circulated in the fall. Proposals have been sent to ISO for the International Standard Book Numbering, which will be discussed and submitted for approval at the meeting in Stockholm in October 1969. Pending the ISO decision, some alteration may follow in the USA standard, but nothing which would change the essentials.

All available information on International Standard Book Numbering will be sent to the members along with the second draft.

At the ALA preconference "New Dimensions in Acquisitions," sponsored by the ABPC/RSTD Joint Committee, the SBN was discussed on all aspects. Participants at the discussions who did not have time to present their views have been asked to send their comments to the ABPC office in New York.


Copies of the USA Standard for Compiling Book Publishing Statistics (USAS Z39.8-1968) are available from the USA Standards Institute at $2.00 each.


Responses to the second draft, mailed in the previous quarter, have been studied by individual members of the committee as they have been received. The meeting to review these comments is being scheduled now and will be held no later than the first month of the next quarter. The object will be to prepare a version of the standard which could be submitted for approval by the voting organizations.
The second draft was reprinted in The 1969 AB Bookman's Yearbook.


A second draft of the USA Standard for Identification Numbers for Serial Publications was sent to the membership for comment on July 1; it included an appendix outlining a check digit system, prepared by Emery Koltay, Consultant to SC/20, and an appendix on a Technique for Converting ASTM Coden to Standard Serial Numbers, submitted by James L. Wood, Consultant to SC/20.

SC/21 - Title Leaves of a Book - Chairman, Mrs. Anne J. Richter, R. R. Bowker Company.

The ISO Draft Recommendation No. 1527 - Title-leaves of a book was approved by the requisite majority of ISO Member Bodies in Technical Committee 46 and was submitted to the ISO Council which accepted it (by 12 votes to 0 votes) for publication as ISO R 1086 - 1969 Title-leaves of a Book. This recommendation has been under development since 1960 and gives only the minimum requirements for title leaves. SC/21 plans to expand the coverage for a USA Standard, based in part on the British Standard, now in preparation.


New Member

The Information Industry Association, a recently-formed trade association designed to serve the interests of "private, for-profit information organizations in the United States," has been accepted for membership in Z39. Mr. Paul G. Zurkowski, Executive Director of the organization, has been appointed as the Alternate Representative. IIA brings the number of member organizations in Z39 to 43.

Z39 Meeting

Standards Committee Z39 will meet in connection with the ASIS conference in San Francisco this October. The Z39 Business meeting has been scheduled for Wednesday, October 1, 9:00 a.m.-12:30 p.m., in the Whitney Room of the San Francisco Hilton.
A session entitled "Bibliographic Standards for Information Interchange," which will be co-sponsored by SIG Library Automation and Z39, has been scheduled for Thursday, October 2, 1:30-3:30 p.m. in the Continental Ballroom 4 (San Francisco Hilton). A panel of Z39 officers and members, including Mrs. Henriette Avram, Jerrold Orne, Dr. Ann Painter, Donald Petty, Ben Weil and James Wood, will discuss national and international standardization activities, review recent Z39 accomplishments and outline Z39's future program.