The quarterly reports of the Z39 subcommittees follow:

**SC/1 - Program** - Chairman, Harold Oatfield, 13401 S. E. Oatfield Road, Milwaukie, OR 97222 (503 659-8364)

No activity was reported for the quarter.


Subcommittee 2 held no meetings during the quarter and does not plan any until the end of the year.

**SC/3 - Periodical Title Abbreviation** - Chairman, James L. Wood, Bibliographic Support Division, Chemical Abstracts Service, University Post Office, Columbus, OH 43210 (614 421-6940, Ext. 2062)

Between 1 January and 22 June 1973, the NCPTWA (National Clearinghouse for Periodical Title Word Abbreviations) filled orders for 109 copies of its 1971 Word-Abbreviation List. Currently, 214 organizations have entered 465 subscriptions to the 1973 semi-annual supplements to the 1971 NCPTWA Word-Abbreviation List.

**SC/4 - Bibliographic References** - Chairman, Ellis Mount, Engineering Library, Columbia University, New York, NY 10027 (212 280-2976)

During this period several drafts of certain sections of the proposed standard have been prepared by the chairman and circulated to committee members and selected interested persons for comments. These drafts are based upon preliminary recommendations made by committee members. It is hoped to proceed
in this fashion for several months, then have a meeting to discuss points of disagreement. A committee member with considerable experience in the audiovisual area, Vivian L. Schrader of the Library of Congress, has been added to the committee. Mr. Dan O'Connor of the Syracuse University School of Library Science has joined the committee as a consultant to act as a liaison for the ALA RASD Bibliography Committee.

SC/5 - Transliteration - Chairman, Jerrold Orne, School of Library Science, University of North Carolina, Chapel Hill, NC 27514 (919 933-1327)

Hebrew and Yiddish - Chairman, Herbert C. Zafren, Hebrew Union College-Jewish Institute of Religion, 3101 Clifton Avenue, Cincinnati, OH 45220 (513 221-1875)

The Subcommittee for the Romanization of Hebrew and Yiddish met on May 17 and 18. Considerable progress was made on the Yiddish and the Hebrew needs only some further stylistic changes that are now being prepared. The review of the Hebrew draft by Z39 will not lead to any substantive changes.

Slavic Cyrillic

The proposed standard for the transliteration of Slavic Cyrillic characters which was voted on and approved by Z39 sometime ago (early 1970) will be resubmitted for a vote. The standard became bogged down in an ANSI canvass procedure which is no longer used and Z39 never formerly submitted it to ANSI. We have been advised that, because of the long delay since the original balloting, the standard should be resubmitted for voting. This will take place before the end of the year.


During the quarter, six new members were invited to join the subcommittee; they are: Duane Eilola, University Microfilms; Alice J. Eppink, Center for Applied Linguistics; Doralyn Hickey, School of Library Science, University of North Carolina; Steven A. McCarthy, Association of Research Libraries; Elizabeth Stone, Dept. of Library Science, Catholic University of America; and Rupert C. Woodward, George Washington University Libraries.

SC/8 - Proof Corrections - Chairman, Bruce C. Young, University of Chicago Press, 5801 Ellis Avenue, Chicago, IL 60637 (312 753-3336)

The proposed American National Standard Proof Corrections was submitted to the membership with a letter ballot on April 30, 1973. The concurrent Public Review by ANSI was announced on June 8, 1973.

SC/10 - Periodicals: Format and Arrangement - Chairman, Anne J. Richter, 222 Valley Road, Montclair, NJ 07042 (201 746-5166)

The draft of the revised standard for Periodicals: Format and Arrangement circulated to Z39 membership during the first quarter of this year received approval and commendation from a wide majority of members. The subcommittee now
is attempting to meet the suggestions of the few negative votes in an effort to obtain full approval.


The subcommittee is being reorganized in preparation for the drafting of new standards dealing with specific types of indexes and specific aspects of indexing. Subcommittee members are being canvassed as to their willingness to continue to serve and to handle specific assignments. An initial, tentative list of assignments is being circulated. Names of prospective new subcommittee members will be submitted for formal appointment as soon as a tentative roster has been completed. A meeting of the reconstituted subcommittee to initiate the new work will be held in September.

SC/13 - Trade Catalogs and Directories - Chairman, Karl A. Baer, National Housing Center, 1625 L Street, N.W., Washington, DC 20036 (202 737-5656)

The American National Standard for Trade Catalogs, Z39.6-1965, was submitted to the member organizations for reaffirmation on May 4, 1973.


No activity was reported for the quarter.

SC/17 - Standard Book Numbers - Co-Chairmen, Emery Koltay, R. R. Bowker Company, 1180 Avenue of the Americas, New York, NY 10036 (212 581-8800) and Robert W. Frase, 6704 Haycock Road, Falls Church, VA 22043

The proposed American National Standard for Book Numbering was forwarded to ANSI by CNLA on April 27, 1973. The ANSI Public Review was announced on May 25, 1973 and will end July 25, 1973.

SC/18 - Book Publishing Statistics

Following the appointment of a chairman for this group, the American National Standard for Compiling Book Publishing Statistics, Z39.8-1968, will be reviewed for reaffirmation, revision or withdrawal.


The subcommittee is currently working to resolve the few negative votes resulting from the recent balloting. The subcommittee plans to have the standard ready for submittal to ANSI in September.

SC/24 - Report Literature Format - Chairman, Parmely C. Daniels, 5719 Third Street South, Arlington, VA 22204 (703 692-0343)

The subcommittee has responded to comments received during the recent Public Review. We are awaiting action by the ANSI Board of Standards Review.
SC/25 - Thesaurus Rules and Conventions - Chairman, Frank Y. Speight, American Welding Society, 2501 Northwest 7th Street, Miami, FL 33125 (305 642-7090)

The proposed American National Standard Guidelines for Thesaurus Structure, Construction and Use was subjected to the ANSI Public Review from April 13 to June 13, 1973. The subcommittee is on a standby basis pending final approval and publication by ANSI of the standard.


SC/27 did not meet during this period. Comments and recommendations were forwarded to Z39 on ISO Draft International Standard 3166, Code for the Representation of Names of Countries. After results are received of the TC 46 Working Group 2 Coordinating Committee meeting held May 30, SC/27 will meet to consider their future course of action on an American National Standard Country Code.

SC/29 - Publicity and Promotion - Chairman, Harold Oatfield, 13401 S. E. Oatfield Road, Milwaukie, OR 97222 (503 659-8364)

The table top exhibit was displayed at the Catholic Library Association meeting in May. The ANSI brochures for Z39, which have been revised to include information on Z39.16, were distributed at various conferences during the quarter (Institute of Electrical and Electronic Engineers in April, Special Libraries Association and American Library Association in June); the brochures will be distributed at meetings of the Drug Information Association and Church and Synagogue Library Association in July.

SC/30 - Standard Account Numbers - Chairman, Russell Reynolds, National Association of College Stores, 55 E. College Street, Oberlin, OH 44074 (216 775-1561)

A sub-group has been collecting information from various publishers and wholesalers on numbering systems now in use; they are also working to identify and propose solutions to numbering problems related to billing address/shipping address complications.


Draft No. 1 of the Standard Record Number proposal was sent to all Z39 associates for general comment on June 1, 1973. Copies of this draft are available from the Z39 office.

SC/32 - Technical Report Numbering - Chairman, Donald P. Hammer, ISAD Executive Director, American Library Association, 50 E. Huron Street, Chicago, IL 60611

The proposed American National Standard Technical Report Number was recently submitted to a vote; the voting period ended on June 11, 1973. The subcommittee will now attempt to resolve the few negative votes.


The subcommittee's proposed standard for "Bibliographic Information for
Microfiche Heading Areas" was completed and sent to the Chairman of Z39 in June where it will enter normal channels for comments, etc. The subcommittee will continue on the problem of "Bibliographic Information for Microfilm Containers."

SC/34 - Journal Article Citations - Chairman, Harold Oatfield, 13401 S. E. Oatfield Road, Milwaukie, OR 97222 (503 659-8364)

The committee met on 3 May in Washington, D.C. at the Council on Library Resources. A 2nd Draft Standard resulting from those deliberations is being circulated within the committee. Comments and illustrative examples will be assimilated into the draft at a subsequent session. Thereafter, it is hoped, a proposed draft standard will be ready for circulation to all Z39 representatives for criticism.


The Z39 Subcommittee on a Standard for Advertising Microform Publications has, during this reporting period, continued to work on its second internal draft of the standard. Several members of the committee will have an informal meeting during the ALA conference in June. At that meeting we expect to pretty well firm up the draft.

SC/36 - Standard Order Form - Chairman, Jennifer V. Magnus, Order Division, The Library of Congress, Washington, DC 20540 (202 426-5361)

Five members and six advisors were selected for this subcommittee and agreed to serve. A preliminary draft was mailed to each one on May 7, 1973, for comment. The Chairman attended a meeting in New York in early May prior to the Special Libraries Association Convention, to prepare for a panel discussion of the Standard Order Form draft at SLA, and to consult publishers and wholesalers on use of the form. On the basis of suggestions and comments received, a second draft was prepared and copies distributed to members and advisors for consideration before the first Subcommittee Meeting at the ALA Convention in Las Vegas on June 27. The members are: M. Ann Heidbreder, Harcourt Brace Jovanovich, Inc.; Peter Jacobs, Bro-Dart, Inc.; Murray S. Martin, Pennsylvania State Library; G. Roysce Smith, American Booksellers Association, Inc.; Nancy Walker, Montgomery County (Maryland) Public Schools. The advisors are: F. Kurt Cylke, Federal Library Committee; Arthur Brody, Bro-Dart, Inc.; Carol Nemeyer, Association of American Publishers; Frank Libersky, National Library of Medicine; Robert Butler, National Agricultural Library; and Robert C. Sullivan, The Library of Congress.

IEEE PROPOSED STANDARD

The proposed American National Standard Recommended Practice for Units in Published Scientific and Technical Work was approved recently by Z39 (August-October, 1972). Representatives and Alternates were notified on June 6, 1973 of the one negative vote we were unable to resolve and given our opportunity to say if its existence affected their vote; none said it did. We have since requested the ANSI Board of Standards Review to continue their consideration of the matter and we hope for affirmative action from them in the near future.
MEMBERSHIP NOTES

We are sorry to report the recent death of Logan Cowgill, who served both as the Special Libraries Association Representative and the U.S. Department of the Interior Office of Water Resources Research Alternate. Mr. Frederic O'Hara of the Graduate Library School of Long Island University has been named as the new SLA Representative.

Charles S. Mill is now serving as the American Business Press Representative to Z39, succeeding Evelyn French.

Samuel F. Etris has been named as the Alternate Representative from the American Society for Testing and Materials.

Dr. Edwin H. Feinberg has been named as the Alternate Representative from Bio-Sciences Information Service, succeeding Phyllis Parkins.

Beverly A. Kandle is the new Book Manufacturers Institute Representative to Z39, succeeding Malcolm D. Gordon.

Margaret Broadbent, of the Journals Department of Rockefeller University Press, has been named as the new Representative from the Council of Biology Editors. She succeeds Jerold A. Last.

Frank Y. Speight of the American Welding Society has been named the Engineers Joint Council Representative to Z39; he had served for several years as the EJC Alternate.

Joseph F. Caponio is now serving as the Representative of the National Agricultural Library; he succeeds John Sherrod in this capacity.

ISO-USA-1973

The ninth triennial meeting of the International Organization for Standardization will be held in Washington, D.C., September 4-14, 1973. Delegates from fifty-six nations will convene during these two weeks for meetings of the Geneva-based organization's governing bodies, technical committees and General Assembly. Several special sessions of the General Assembly, open to the public, will focus on the impact and utility of international standards in such areas as world trade, safety and health, metrization and environmental standards. There is no admission charge for these special sessions, although registration is required. Early registration is advisable since seating capacity is limited. If you are interested in attending, you may contact ANSI, 1430 Broadway, New York, NY for the preliminary program and registration forms.

Z39 ANNUAL MEETING

Z39 held its annual meeting on May 4, 1973, at the Library of Congress in Washington, D.C. Minutes from the meeting are available upon request from the Z39 office.
Below is a list of the current, published Z39 standards. These standards should be ordered directly from the American National Standards Institute, 1430 Broadway, New York, NY 10018:

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<th>Standard Number</th>
<th>Title</th>
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<td>Periodicals: Format and Arrangement</td>
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<td>Z39.2-1971</td>
<td>Bibliographic Information Interchange on Magnetic Tape</td>
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<tr>
<td>Z39.4-1968</td>
<td>Basic Criteria for Indexes</td>
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<tr>
<td>Z39.5-1969</td>
<td>Abbreviation of Titles of Periodicals</td>
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<td>Z39.6-1965</td>
<td>Trade Catalogs</td>
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<td>Library Statistics</td>
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<td>Identification Number for Serial Publications</td>
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<td>Z39.16-1972</td>
<td>Preparation of Scientific Papers for Written or Oral Presentation</td>
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Note from ANSI "Sales Policies": "Government, Public Agencies and Libraries: Purchases require only a valid purchase order or voucher, but are subject to a minimum charge of $5. Handling charges apply to all orders over $5. Invoices will be issued for standards actually shipped. No discounts to libraries and educational institutions except on standing orders to keep complete sets or series on a current basis."

You may pre-pay your order and avoid the minimum or handling charge.

Z39 OFFICE

Further information on the activities of Standards Committee Z39 may be obtained from: Standards Committee Z39, School of Library Science, University of North Carolina, Chapel Hill, NC 27514 (phone 919 933-1327; if no answer, call 919 933-8366 and leave a message).