



ISO Project 2108:
Revision of the International Standard Book Number (ISBN)

Web page: <http://www.nlc-bnc.ca/iso/tc46sc9/wg4.htm>

ISO/TC 46/SC 9 N 328

2002-01-09

**Meeting of ISO TC 46/SC 9/WG 4
for the ISBN revision project**

February 7-8, 2002 – Ottawa, Canada

Information on local arrangements and hotels for this meeting are available on the Web at:

<<http://www.nlc-bnc.ca/iso/tc46sc9/isbn/wg4mtgs.htm>>.

Starting time: 9:30 a.m. (February 7)
Approx. end time: 5:00 p.m. (February 8)
Convenor: Michael Healy (Whitaker Information Services, U.K.)
Host organization: National Library of Canada

LOCATION

Boardroom A, 7th floor
Acquisitions and Bibliographic Services Branch
National Library of Canada
Les Terrasses de la Chaudière
25 Eddy Street
Hull, Québec (across the river from the centre of Ottawa)

(Note: Attendees must sign in at the Commissionaires' desk for security reasons. Participants should confirm their attendance in advance by e-mail to the meeting host at: iso.tc46.sc9@nlc-bnc.ca)

DRAFT AGENDA

Meeting of ISO TC 46/SC 9/WG 4

for the ISBN revision project

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- 1. Opening of the meeting and introductions**
- 2. Approval of the agenda** [Document: SC9 N 328]
- 3. Procedures for ISO standards development** (Jane Thacker)
 - Types of ISO deliverables and timeframes
 - Terms of reference for Working Group 4 [Document: SC9 N 327]
 - Administration of WG 4 and methods of working
 - Distribution and identification of WG documents
- 4. Issues relating to the ISBN standard**
[Document: SC9 N 326, Working Draft 2108, version 1.0]
 - 4.1 Scope and coverage of system
 - 4.2 Construction of number
 - 4.3 Principles for assigning ISBN
 - 4.4 Metadata
 - 4.5 Administration, rules of procedure and funding for ISBN system
 - 4.6 Implementation issues
 - 4.7 Other
- 5. Relationship of ISBN with other standards and identifiers**
 - ISMN for printed music publications
 - ISTC for textual works
 - DOI
 - MPEG-21 Digital Item Identification and Description
 - Other
- 6. Liaison with other groups**
- 7. Assignment of tasks and followup**
 - Possible formation of ad hoc groups to study specific issues
 - Preparation of next version of Working Draft 2108
 - Target dates for assigned tasks
- 8. Schedule and arrangements for further meetings in 2002**
- 9. Any other business**