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Background: The SC 11 Agenda updated with Section 8 ISO/IEC Directives Part 1 (5th edition) Presentation

Committee URL: http://isotc.iso.org/livelink/livelink/open/tc46sc11
Title of / Titre du TC/SC

Archives/records management \ Gestion des archives courantes et intermédiaires

Secretariat / Secrétariat

SA* Standards Australia,
Level 10, 20 Bridge Street, Sydney, NSW, 2000 Australia
Tel: +61 2 9237 6109
Fax:+61 2 9237 6010
agnes.simai@standards.org.au

MEETING / RÉUNION
Meeting dates / Dates de la réunion
5th - 9th of May 2014

Host / Invitant

ANSI/NISO

Place / Lieu

Library of Congress,
101 Independence Ave SE, Washington, DC, USA

US National Archives & Records Administration (NARA)
700 Pennsylvania Ave NW, Washington, DC, USA

P-and O-members are invited to inform the secretariat of the committee concerned, within one month of the receipt of this notice of meeting, of their intention to be represented at the meeting, the approximate number of their delegates and their need for interpretation.

Whenever possible, the names of delegates (or observers) and the name of the head of the delegation should also be sent to the secretariat of the committee concerned at least one month before the opening of the meeting.

Parallel meeting(s) / Réunion(s) parallèle(s)

ISO/TC 46 Information and documentation
ISO/TC 46/SC 4 Technical interoperability
ISO/TC 46/SC 8 Quality - Statistics and performance evaluation
ISO/TC 46/SC 9 Identification and description
ISO/TC 46/SC10 Requirements for document storage and conditions for preservation

Meeting documents

Link to meeting documents:
http://isotc.iso.org/livelink/livelink?func=ll&objId=15785451&objAction=browse&viewType=1
# ISO/TC 46/SC 11 Meeting Schedule

## 5-9 May 2014, Washington, DC, USA

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Group Name</th>
<th>Meeting will take place</th>
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<tbody>
<tr>
<td><strong>Monday, 5th of May 2014</strong></td>
<td></td>
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<tr>
<td>9:00 - 10:30</td>
<td>ISO/TC 46 Opening Plenary</td>
<td>Library of Congress</td>
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<tr>
<td>11:00 - 16:00</td>
<td>Ad hoc Groups meeting:</td>
<td>Library of Congress</td>
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<td></td>
<td><strong>Ad hoc 1</strong> - Records management in relation to enterprise architecture</td>
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<td><strong>Ad hoc 2</strong> - Records in distributed platforms and services</td>
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<td><strong>Ad hoc 3</strong> - Create a list of concepts common to SC 11 standards</td>
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<tr>
<td></td>
<td><strong>Ad hoc 4</strong> - Records management responsibilities in relation to open data</td>
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<tr>
<td>16:00 - 17:00</td>
<td>Coordination Group (HOD only)</td>
<td>Library of Congress</td>
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<tr>
<td><strong>Tuesday, 6th of May 2014</strong></td>
<td></td>
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<tr>
<td>9:00 - 17:00</td>
<td>WG8 and WG 9 Joint meeting</td>
<td>NARA</td>
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<tr>
<td><strong>Wednesday, 7th of May 2014</strong></td>
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<tr>
<td>9:00 - 17:00</td>
<td>WG13 Meeting</td>
<td>NARA</td>
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<tr>
<td>16:00 - 17:00</td>
<td>Coordination Group (HOD only)</td>
<td>NARA</td>
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<tr>
<td><strong>Thursday, 8th of May 2014</strong></td>
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<tr>
<td>9:00 - 12:00</td>
<td>WG1 Meeting</td>
<td>NARA</td>
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<tr>
<td>9:00 - 12:00</td>
<td>WG10 Meeting</td>
<td>NARA</td>
</tr>
<tr>
<td>13:00 - 17:00</td>
<td>ISO/TC 46/SC 11 Closing plenary</td>
<td>NARA</td>
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<tr>
<td><strong>Friday, 9th of May 2014</strong></td>
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<td></td>
</tr>
<tr>
<td>9:00 - 17:00</td>
<td>WG13 meeting</td>
<td>NARA</td>
</tr>
</tbody>
</table>
Opening plenary - Day 1 - Monday, 5th of May 2014 (Library of Congress)

1. Opening of the meeting
2. Roll call of delegates
3. Adoption of the agenda (N1431)
4. Appointment of the drafting committee
5. Matters arising
6. Short Reports from WGs

Closing plenary - Day 4 - Thursday, 8th of May 2014 (NARA)

9. Paul Wester, Chief Records Officer for the U.S Government presentation
10. Report of the Secretariat
   10.1 Change on membership
   10.2 Adoption of the minutes
   10.3 Action items from the previous meetings
   10.4 Liaison reports and issues
11. Coordination group
   11.1 General (Liaisons, memberships, etc.)
   11.2 Request for consideration to transfer ISO/TR 17068:2012 to an ISO standard.
   11.3 Ad hoc group 1 - Records management in relation to enterprise architecture
   11.4 Ad hoc group 2 - Records in distributed platforms and services
   11.5 Ad hoc group 3 - Create a list of concepts common to SC 11 standards
   11.6 Ad hoc group 4 - Records management responsibilities in relation to open data
12. Projects and Working groups progress report
   12.1 WG1 Metadata – Mr Hans Hofman
       Projects:
       ISO 23081-1:2006 Future revision
       ISO 23081-2:2009 Result of Systematic Review
12.2 Joint WG 8 MSR – Fundamentals and Vocabulary and WG 9 MSR – Requirements – Ms Judith Ellis and Ms Carlota Bustelo
Project: ISO/CD 30302

12.3 WG10 Implementation Guidelines for Digitization (Disposition project) – Mr Mike Chapman

Project: ISO/CD 15489-1 (Revision)

13 Other businesses

14 Future Meetings
Meeting 31st - Beijing, China May - June 2015 (TBC)

15 Approval of Resolution

This agenda is subject to change

Please note that we not supply hard (paper) copy documents on this meeting.