The quarterly reports of the Z39 subcommittees follow:

SC/1 - Program - Chairman, James L. Wood, Chemical Abstracts Service Library.

SC/1, formerly the International Subcommittee, has become the Program Committee with the Z39 Vice-Chairman as chairman. A meeting has been scheduled for May 9th in Washington; members include Mrs. Henriette Avram and Mr. Ben Weil as well as the officers. Any suggestions for future standards work may be submitted to the chairman of this subcommittee at the following address: Chemical Abstracts Service, The Ohio State University, 2540 Olentangy River Road, Columbus, Ohio 43210.


The Z39 SC/2 revised Draft 4 was submitted to the membership at the annual meeting on January 28th. Members present were asked to vote and those not present received a copy of the revised draft and a letter ballot. The revised draft was approved by the membership as of March 21, 1969, with a voting record of 38 "yes" votes and 2 abstentions. The draft, entitled USA Standard Format for Bibliographic Information Interchange on Magnetic Tape, is being forwarded to our sponsor, CNLA, for its recommendation to USASI. The Journal of Library Automation has requested permission to print the final proposal in its June 1969 issue.

Copies of The Identification of Data Elements in Bibliographic Records by Ann Curran and Henriette Avram, the final report of the Special Project on Data Elements for SC/2, are available from the Z39 office in Chapel Hill.

SC/3 - Periodical Title Abbreviations - Chairman, James L. Wood, Chemical Abstracts Service Library.

Copies of the proposed revision of Z39.5 (1963) were distributed with
a letter ballot at the January meeting. As of March 24th, the voting stood at 37 "yes", 1 "no", and 2 "no replies". The British Standards Institution is circulating for comment a draft proposal in this area and efforts are being made to insure compatibility for the Anglo and American codes.

The National Clearinghouse for Periodical Title Word Abbreviations (NCPTWA) responded to requests for 95 new word abbreviations during the first quarter of 1969.

SC/4 - Bibliographic References - Chairman, Dr. Maurice Tauber, Columbia University School of Library Service.

The subcommittee on bibliographic references will be completing a draft of the standard in this area this spring. Comments have been received from various individuals and agencies, and the committee members have decided that it is now time to formulate the draft proposal. A meeting was held the third week of March to develop this draft.

SC/5 - Transliteration - Chairman, Dr. Jerrold Orne, University of North Carolina Libraries.

The romanization of Japanese draft was circulated for comment in mid-January and the subcommittee expects to meet in April to prepare the final draft. Close contact is being maintained with the British Standards Institution so that the American and Anglo codes will be as close as possible. Z39 will propose the final draft as an ISO working paper in Stockholm in October.

The romanization of Arabic draft was circulated for comment in December. Relatively few comments have been received; however, a second draft will be prepared within the next quarter.

SC/6 - Abstracts - Chairman, Ben H. Weil, Esso Research & Engineering Company.

The newly organized SC/6 held its first meeting February 6, 1969, in New York City. It defined as the principal targets of its proposed standard the editors of primary and secondary journals, and chiefly through them, the authors of original documents. Members agreed that the standard should reflect the best practices, not simply the most prevalent. Each member accepted as a first assignment the supplying of some specific information on areas within his expertise or on other activities that must be considered.

A detailed outline of the proposed standard will be drafted after subcommittee members have had a chance to comment on each other's reports. The tentative timetable calls for completion and submission of the standard before the end of 1969.
SC/7 - Library Statistics - Chairman, Dr. Frank L. Schick, School of Library and Information Science, University of Wisconsin - Milwaukee.

The USA Standard on Compiling Library Statistics was scheduled for publication in February 1969, however, copies are not yet available. Members, alternates and SC/7 members will be sent copies when they are available.

SC/8 - Proof Corrections - Chairman, Bruce Young, University of Chicago Press.

No activity was reported for this subcommittee during the quarter.

SC/9 - Terminology - Chairman, Dr. Jerrold Orne, University of North Carolina Libraries.

The ISO Council has voted to accept Draft ISO Recommendation no. 792 for publication. The Central Secretariat will publish it as ISO/R 919-1969, Guide for the Preparation of Classified Vocabularies (Example of Method); information regarding this document should be directed to ISO, Central Secretariat, 1 rue de Varembe, 1211, Geneva 20, Switzerland.

SC/12 - Indexing - Chairman, Dr. John Rothman, The New York Times Index.

The USA Standard Basic Criteria for Indexes has been published by USASI and is available from them at $2.00 (10 East 40th St., New York, N. Y. 10016). Members, alternates and SC/12 members have been sent copies and have been asked to help publicize the Standard wherever they can.

SC/13 - Trade Catalogs and Directories - Chairman, Dr. Karl Baer, National Housing Center.

The Subcommittee met January 17th in New York City and completed a tour de force by getting ready, in a one-day session, the second draft of the Proposed International Standard for Directories of Libraries, Information and Documentation Centers. All comments prior to that date were taken into consideration.

The Subcommittee met again on February 28th at New York City and continued discussion of the numerous comments received on the preparation of a draft for an American Standard; it is hoped that at a meeting to be held May 9th, it will be possible to perfect the Standard to the point where it can be submitted to a vote of the Committee.

SC/15 - Filing - Chairman, Dr. Theodore Hines, School of Library Service, Columbia University.

No activity was reported for this subcommittee during the quarter.

SC/16 - Bookbinding - Chairman, Dr. Stephen Ford, Grand Valley State College.

Activity on this area has been suspended for the time being.
SC/17 - Book Numbering - Co-Chairmen, Robert W. Frase, American Book

A draft proposal on Standard Book Numbers was circulated in mid-
February to the membership for comment. Mr. Emery Koltay of the
R. R. Bowker Company has agreed to serve as a co-chairman for this
subcommittee. We expect to circulate a second draft within the
next month, incorporating the comments we have received to date.

A meeting on International Standard Book Numbers will take place
on April 17-19; the U.S. will be represented by either one of the
co-chairmen or Dan Melcher.

SC/18 - Book Publishing Statistics - Chairman, Mrs. Anne J. Richter,
R. R. Bowker Company.

Published copies of the USA Standard for Compiling Book Publishing
Statistics were sent to the members, alternates and SC/18 members
in mid-March. Copies are also available from USASI at $2.00 each.

SC/19 - Book Publishers Advertising - Chairman, Ellis Mount, Engineering
Library, Columbia University.

Draft 1 of the proposed standard was revised in the light of comments
received and in mid-March Draft 2 was distributed to the membership
and other interested parties for comment.

SC/20 - Standard Serial Coding - Chairman, Fred Croxton, NASA Scientific
and Technical Information Facility.

At a meeting held in Chapel Hill, February 27-28, a draft for
Standard Serial Numbers was prepared; this standard, dated March 11,
1969, was distributed to the membership for comment. Mr. Fred Croxton
of the NSAS Scientific and Technical Information Facility has agreed to
serve as the chairman for this group. Representatives from the Library
of Congress, the American Library Association and Z39 met in Washington
on March 27th to discuss the progress and implementation of the standard
serial numbering system. A revised draft incorporating comment re-
ceived to date will be circulated shortly. It is hoped that a standard
in this area can be completed within six months.

SC/21 - Title Leaves of a Book - Chairman, Mrs. Anne J. Richter, R. R.
Bowker Company.

This subcommittee has not yet convened since there has been a delay
in receiving the draft standard from the British Standards Institu-
tion on Title Leaves. It is expected that this material will be in
hand within the next few weeks at which time the committee will have
its first meeting.
New Members

The Center for Applied Linguistics has been accepted for membership in Z39 and will be represented by Mr. Bedrich Chaloupka. CAL is a non-profit organization which stresses clearinghouse activities in the language sciences. Among its key activities is the Language Information Network and Clearinghouse System (LINCS) program sponsored by the National Science Foundation.

The National Security Industrial Association (NSIA), Technical Information Advisory Committee (TIAC) has also been accepted for membership in Z39 and will be represented by Mr. Claude Gibson, Director of the Engineering Library of Grumman Aircraft Engineering Co.

The two new member organizations bring the total to 42.

Newsletter

Beginning with this issue, "News About Z39" will be printed and issued from the Z39 office, Wilson Library, University of North Carolina, Chapel Hill, N. C. 27514. Comments and questions will be welcomed. Copies of drafts mentioned in the subcommittee reports are also available from this office.

Magazine of Standards

All members of Z39 will receive in a special mailing the March issue of The Magazine of Standards, which includes a feature on Dr. Jerrold Orne as the "Standards Personality of the Month." USASI regrets that complimentary subscriptions cannot be given to all members of Z39; however, Miss Dorothy Hogan of the Institute reports that any Z39 representative whose organization is also a member of USASI may receive the magazine within the quota for his organization. Interested representatives should direct their requests to her. Other Z39 representatives are urged to consider purchasing subscriptions for themselves as well as for their libraries or organizations, if appropriate. Subscriptions are available as follows: Individuals not connected with USA Standards Institute member organizations, in U.S. and possessions, $7.00 per year; in other countries, $8.00 per year. Public libraries, schools and school libraries, and governments in U.S. and possessions, $6.00 per year; in other countries, $7.00. Institute members, subscriptions above membership quota, $5.00 per year.

ACM Standards Newsletter

We would like to call to your attention the very informative ACM Standards Newsletter, distributed by the Association of Computing Machinery. The first issue (November, 1968) reported extensively on the activities of Z39, X2 and X3 among other things. Inquiries regarding it should be directed to the editor, Marge Hill, 4064 Solano Drive, Palo Alto, California 94306.

Draft ISO Proposal on Writing of Dates - Numbering of Weeks

Representatives of USA Standards Committees and USA representatives to ISO