From:
Standards Committee Z39
c/o Mrs. Linda Schneider
University of North Carolina Library
Chapel Hill, N. C. 27514

October 1971

QUARTERLY REPORTS
(July - September 1971)

The quarterly reports of the Z39 subcommittees follow:

SC/1 - Program - Chairman, Harold Oatfield.

No activity was reported for the quarter.


Subcommittee 2 held no meetings during the quarter. Galley proofs for ANSI Z39.2-1971, the American National Standard for Bibliographic Information Interchange on Magnetic Tape, were received, reviewed and returned to ANSI with only minor editorial modifications. In mid-September the Chairman received a complimentary copy of the completed standard, which is now available from ANSI at $5.00 per copy, with special prices for ten or more copies available.

In accordance with new ANSI policy, complimentary copies for the Z39 representatives will be distributed by ANSI rather than by Z39. ANSI will notify each representative in the near future that the standard is available and that a complimentary copy will be sent upon request.

SC/3 - Periodical Title Abbreviations - Chairman, James L. Wood, Chemical Abstracts.

No activity was reported for the quarter. Z39.5-1969, the ANS for Abbreviation of Titles of Periodicals, is available from ANSI at $2.75.
SC/4 - Bibliographic References - Chairman, Ben H. Weil, Esso Research and Engineering.

The new subcommittee held no meetings during this quarter. In the next quarter a sub-group will begin work on the first draft. Members of the subcommittee are: Robert L. Hayne, Institute for Scientific Information; Edward J. Huth, Annals of Internal Medicine; Stella Keenan, NFSAIS; Paul Krupeni, National Bureau of Standards; Ellis Mount, Columbia University Engineering Library; Margaret Park, University of Georgia; Robert Tannehill, Jr., Chemical Abstracts Service and Bruce Young, University of Chicago Press.

SC/5 - Transliteration - Chairman, Jerrold Orne, University of North Carolina Library.

Arabic and Japanese - The ANSI Public Review for these two proposed standards ended August 19, 1971, and we are awaiting further action by ANSI.

Hebrew and Yiddish - At a meeting held on August 16 and 17, a draft standard for Hebrew was worked out and good progress was made on one for Yiddish. Both will be presented to the entire subcommittee and to a small group of scholars and other users before submission to Z39.

Slavic Cyrillic - The proposed ANS System for the Transliteration of Slavic Cyrillic Characters was approved by the membership of Z39 during the voting period last spring. Final results of the voting were: 33 yes, 1 no, 4 abstentions and 7 did not reply. The proposal will be submitted to ANSI via CNLA in the near future.

SC/6 - Abstracts - Chairman, Ben H. Weil, Esso Research and Engineering Company.

Galley proofs for Z39.14, Writing Abstracts, were received and reviewed in late September, and publication is expected in the near future.

SC/8 - Proof Corrections - Chairman, Bruce C. Young, University of Chicago Press.

A final version of the standard for proof corrections will be submitted to the membership of Z39 with a letter ballot during the next quarter.


The amendments and corrections discussed at the May 19 meeting, held at the National Agricultural Library, were incorporated in the alphabetical section of the Vocabulary which will soon be circulated for comment and criticism to the full Z39 Committee. Work on the hierarchical index has commenced and is due for completion before the next subcommittee meeting, scheduled for November.
SC/10 - **Arrangement of Periodicals** - Chairman, Mrs. Anne J. Richter.

ANSI has notified Z39 that Z39.1-1967, ANS for Periodicals: Format and Arrangement, must be reaffirmed, revised or withdrawn before the end of 1972. Subcommittee 10 will be reactivated to prepare a recommendation to Z39.

SC/13 - **Trade Catalogs and Directories** - Chairman, Karl A. Baer, National Housing Center Library.

Galley proofs for Z39.10, ANS for Directories of Libraries and Information Centers, were received and reviewed by Z39 in mid-September, and publication is expected in the near future.


No activity was reported for the quarter.


Publicity regarding the approved ANS for the Advertising of Books appeared in Publishers' Weekly in the August 2 issue and is slated to appear in the September issue of Special Libraries. The standard has been set in type by ANSI but has not yet been published.


Members of Z39 were asked to comment on Z219.1, "Recommended Practice for Use of CODEN for Periodical Title Abbreviations," which was recently submitted to ANSI as a proposed American National Standard by the American Society for Testing and Materials. Z39.9-1971, the ANS Identification Number for Serial Publications, is available from ANSI at $2.25 per copy.

SC/21 - **Title Leaves of a Book** - Chairman, Mrs. Anne J. Richter.

The ANS for Titles Leaves of a Book was approved by ANSI in April, 1971, and we are awaiting further word from ANSI on the expected date of publication.


The principal work of the past quarter related to meetings (actually in late June) at the ALA conference in Dallas, at which time the chairman discussed various parts of the draft standard price index with various subcommittee members. Information on UNESCO standards relating to definitions
related to libraries and the booktrade were taken into account and incorporated in the draft. Further, improved definitions relating to periodicals were inserted in the draft. The chairman was also in touch with the ALA Price Index Committee at the Dallas ALA Conference and attended its meeting; this meeting served to continue relationship with that Committee and to solicit its concurrence in the standard.

Following the ALA Conference, the chapter on paperback books was drafted by Robert Sullivan and sent to members of the subcommittee for incorporation into the full draft. (Now all library materials to be covered are present in the draft: hard-cover books, paperback books, periodicals, serial services and microfilms.)

Mr. Frederick Fico of the R. R. Bowker Company, New York, was appointed to the subcommittee during the quarter. Mr. Fico works closely with the price index material assembled in the Bowker Company.

A meeting of the subcommittee is planned for November 5, 1971, in New York, to review a fairly good draft.

SC/24 - Report Literature Format - Chairman, Parmely C. Daniels.

The proposed ANS for Scientific and Technical Reports--Format and Production was submitted to the membership of Z39 on August 5, 1971, with a letter ballot. To date, the voting results are: 36 yes, 2 no, 2 abstentions and 5 have not replied. Because of its special interest in this standard, the ASIS has distributed approximately 200 copies of the final draft to members of its Council, chapter officers, chairmen of its Special Interest Groups and others.


The second Draft for Comment of the ANS Guidelines for Thesaurus Structure, Construction and Use was sent to all Z39 representatives, alternates and subcommittee chairmen on September 10, 1971. Comments received on the draft circulated for comment in March 1971 were considered carefully during the preparation of the second draft. Major changes were made, particularly in the introductory portions. Other sections were revised, rearranged or deleted in accordance with suggestions received. If no extensive changes are required as a result of the current comment stage, the subcommittee plans to submit this draft to the full membership with a letter ballot before the end of the year.

SC/26 - Preparation of Scientific Papers - Chairman, F. Peter Woodford.

The subcommittee chairman is currently considering the comments resulting from the concurrent ANSI Public Review of Z39.16, proposed ANS for the Preparation of Scientific Papers for Written or Oral Presentation. The chairman has also made arrangements for the final draft to appear in the American Scientist, tentatively the November issue.
The subcommittee met on 12 and 13 October at the ISO Central Secretariat Co-ordinating Meeting of International Organizations on the Representation and Coding of Country Names to be held in Geneva on 12 and 13 October. Patricia Parker and Jerrold Orne, Chairman of Z39, will attend both this meeting and the meeting of TC 46 Working Group 2, Country Codes, which will take place on the two days immediately following the co-ordinating meeting.


It was decided to have small table top exhibits to show at meetings of appropriate associations. Miss Keenan and Mr. Hammer volunteered to prepare a prototype, which with luck will be ready for display at the Washington, D. C. meeting of the Geosciences Society of America in November. The possibility of having preprints of various new standards as handouts at meetings, etc. is being explored. A supply of reprints both on publicity for the standard on Title Leaves of a Book and of a table from the standard for the Advertising of Books will become available by 1 October 1971. ANSI has granted Z39 permission to reproduce 75 copies of the standard for the Advertising of Books for distribution at the New England Library Conference to be held October 8.

The subcommittee recommends that the respective chairmen of Z39 subcommittees be designated to prepare a publicity release for each of their new standards as it reaches the final draft stage. The release shall be submitted to editors of selected publications as well as to SC 29 for its purposes. The subcommittee hopes also that the chairmen of the subcommittees will undertake routinely to get a condensed version of their proposed standard into print before that standard goes to ANSI, in order to provide both needed exposure and preprints for future Z39 use. In some cases publication of the draft at an earlier stage of development may be warranted in order to elicit wider public interest and criticism useful in the evolution of the specific standard. Inviting public comment will usually help prevent after-the-fact criticism and speed up final approval.

No activity was reported for the quarter.

As resolved at the Lisbon TC 46 meeting earlier this year, Working Group 1 will expand its scope to include consideration of the Music Industry Code, as proposed by the Music Industry Code Agency of Billboard Publications. Kenneth C. Schonberg, Chairman of the Z39 subcommittee in this area and the Director of the MIC Agency, has been named to membership in the Working Group and will participate in a special session to be held before the end of the year to consider this code.


The subcommittee is not yet quite complete in that attempts are still being made to fill one position. In spite of this, the subcommittee held one meeting on August 3 at the Library of Congress, made some decisions and identified many problems. An "official" name for the subcommittee was adopted, i.e., the Subcommittee on Technical Report Numbering. Among the problems discussed were the function of report numbers, possible sources for their assignment, characteristics and components necessary, and the format that such numbers require. No final decisions were made and the subcommittee will meet again on October 12.

To date, the membership of the subcommittee is as follows: Donald P. Hammer, Purdue University Libraries, Chairman; Peter Kopcha, Defense Documentation Center; Thomas Laughlin, U. S. Atomic Energy Commission; Mrs. Helen Redman, University of California Los Alamos Scientific Laboratory; Hubert E. Sauter, National Technical Information Service; and Frederic R. Theriault, National Security Agency.


The subcommittee held its first meetings on July 12 and 26. Purposes and problems were discussed and preliminary work was begun. Additional subcommittee members were added during the quarter as follows: Robert Haynes, Government Printing Office; Vernon Tate, National Microfilm Association; and Henry Frey, Bell Telephone Laboratories. Another meeting is scheduled for October.

MEMBERSHIP NOTES

The following have been recently named as Representatives to Z39:

Dr. A. W. K. Metzner, American Institute of Physics
Frederick Bauman, Center for Applied Linguistics
Dr. Jerold A. Last, Council of Biology Editors
Lawrence Livingston, Council on Library Resources, Inc.
Henry Lemkau, Jr., Medical Library Association
FALL MEETING OF Z39

There will be no Fall meeting of Z39 this year; members and subcommittee chairmen are asked to contact the Z39 office directly with regard to any problems resulting from not holding a meeting.

RUTH MASON WEDS

Many of you may be interested in the following item which appeared in the June 18, 1971 ANSI REPORTER:

Miss Ruth Mason, editor of ANSI's Magazine of Standards for some thirty years and also head of the Editorial Department, was married to Mr. Arthur R. Priest on June 7 in Lexington, Michigan. They will live in Lexington, where Miss Mason moved upon her retirement in 1963.